

Constitutional document of legal entity  
PSRN 1027700151380 in revised version submitted when making a record in the Unified State Register of Legal Entities of 18.11.2021 under State Registration Number 2217710627275  
The state emblem of the Russian Federation  
THE DOCUMENT IS SIGNED WITH AN ENHANCED QUALIFIED ELECTRONIC SIGNATURE  
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Interdistrict Inspectorate of the Federation tax authority of Russia No46 for Moscow  
Valid: from 15.03.2021 to 15.03.2022

**APPROVED**  
**by extraordinary general meeting of**  
**shareholders**  
**of JSC SUEK**  
**(Minutes dated November 09, 2021)**

## **C H A R T E R**

### **JOINT STOCK COMPANY SIBERIAN COAL ENERGY COMPANY**

**(revised version)**

**Russian Federation, Moscow, 2021**

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## **1. GENERAL PROVISIONS**

- 1.1. Siberian Coal Energy Company, a Joint Stock Company (hereinafter referred to as the “Company”), was established in compliance with decision of the Company’s founders on 1 December 1999 (Minutes No.1), and was registered in Moscow Registration Chamber on 14 March 2000 under No. 097.096 with firm name Open Joint Stock Company “Republican Sectoral Union for the Sale and Production of Coal Products”. By resolution of Extraordinary General Meeting of Shareholders (Minutes No. 7/02 dated 19 December 2002) the Company was renamed as Open Joint Stock Company Siberian Coal Energy Company.

In compliance with Federal Law No. 129-FZ “Regarding state registration of legal entities and self-employed entrepreneurs” dated August 8, 2001, the record of Company has been entered in Unified State Register of Legal Entities on 23 August 2002 by the Department of Russian Federation Ministry for Taxes and Levies for the City of Moscow under the main state registration No. 1027700151380.

In view of bringing Company’s name in compliance with the provisions of Chapter 4 of the Russian Civil Code, by decision of the Sole Shareholder dated April 14, 2015 the Company name was changed to Joint Stock Company Siberian Coal Energy Company.

- 1.2. The Company is legal entity, corporate and commercial enterprise established in accordance with the Civil Code of the Russian Federation, Federal Law No.208-FZ dated 26 December 1995 “On Joint Stock Companies” (hereinafter also referred to as the “Federal Law”) and the other legal acts of the Russian Federation. In compliance with article 66.3 of Civil Code of the Russian Federation the Company is a nonpublic joint stock company.
- 1.3. The Company is acting on the basis of this Charter (hereinafter referred to as the “Company’s Charter”) and laws of the Russian Federation.

## **2. FIRM NAME AND LOCATION**

- 2.1. The full firm name of the Company in Russian is Акционерное общество «Сибирская Угольная Энергетическая Компания».

The abbreviated name of the Company in Russian is АО «СУЭК».

The full firm name of the Company in English is Joint Stock Company Siberian Coal Energy Company.

The abbreviated firm name of the Company in English is JSC SUEK.

- 2.2. Company’s location: Russian Federation, Moscow.
- 2.3. Location of the Company is determined by place of its state registration at the territory of the Russian Federation by means of indication of name of the relevant inhabited locality (municipal entity). In the Unified State Register of Legal Entities is indicated Company’s address within the limits of its location.
- 2.4. The Company is bearing the risk of consequent effect of failure to receive the legally valid messages delivered at address indicated in the Unified State Register of Legal Entities, as well as the risk of lacking its respective body or representative at the address indicated. Messages duly delivered at the address indicated in Unified State Register of Legal Entities shall be deemed received by Company even in case if it is not located at the indicated address.

## **3. LEGAL STATUS**

- 3.1. Legal status of the Company, rights and obligations of its shareholders are determined by Civil Code of the Russian Federations and the Federal Law.
- 3.2. Constituent documents of the Company are deemed its Charter properly authorized by founders (shareholders) thereof.
- 3.3. The Company owns independent assets, is liable for its respective obligations, is entitled on behalf of itself acquire and exercise civil rights and bear civil obligations, as well as to act in court in a quality of plaintiff either the civil defendant.
- 3.4. The Company may have civil rights in compliance with activity targets presumed by its Charter and bear obligations connected with such activity.

- 3.5. The Company may have civil rights and bear civil obligations required for exercising any activities types of whatsoever nature not prohibited by law. In cases specifically provided by law the Company shall be entitled to practice individual activities only on the basis of special permit (license), membership in self-regulated organization, either by virtue of special certificate issued by such organization and attesting the relevant access authorization regarding certain activity types.
- 3.6. The Company's rights may be limited only in cases and according to procedures specifically provided by the legislation of the Russian Federation. It is understood that such limitation may be challenged by Company at court.
- 3.7. Legal capacity of the Company shall be deemed created effective the moment of entering in the Unified State Register of Legal Entities the relevant information regarding thereof, and shall be deemed ceased as of the moment of entering in such Register information of its respective termination. Right of the Company to exercise activity that requires issuance of special permit (license), membership in self-regulated organization, either the issuance of special certificate given by such organization and attesting the relevant access authorization regarding certain activity types shall be created effective the moment of granting the relevant permit (license) or in the indicated timeframes, either as of the moment of admitting the Company in such self-regulated organization or issuance by such self-regulated organization the special certificate attesting the relevant access authorization regarding certain activity types. The right above mentioned shall be deemed terminated upon ceasing the validity of the relevant permit (license), membership in self-regulated organization, either certificate attesting the access authorization regarding certain activity types.
- 3.8. Civil status of the Company and procedures of its taking part in civil circulation shall be regulated by Civil Code of the Russian Federation, the Federal law and the other relevant legislative and regulatory acts issued in the Russian Federation.
- 3.9. Data of state registration of the Company shall be entered in the Unified State Register of Legal Entities opened for public access.

Person that relies in good faith on data containing in the Unified State Register of Legal Entities, shall presume that these are really in compliance with the valid circumstances. The Company is not entitled in their relations with person that relies on data containing in the Unified State Register of Legal Entities to make reference to the data not indicated in the Register above mentioned, as well as to the uncertainty of data containing thereon - excluding cases if the appropriate data have been included in the Register in result of any third persons' misconduct, either any other way whatsoever rather than as per the Company's intention.

The Company shall be entitled to make up losses incurred to the other participants of civil circulation that are have been occurred due the untimely presentation, either presentation of unreliable information thereon in the Unified State Register of Legal Entities.

Prior to official registration in the Unified State Register of Legal Entities of any amendments duly entered in the Company's Charter or any other data not connected with amendments of the Company's Charter, the authorized state authority shall be liable to run (according to the procedures and within timeframes presumed by law) the examination of data to be included in the Register above mentioned.

In cases and according to the relevant procedures presumed by law of state registration of legal entities, the authorized state authority shall be liable in due course inform the interested persons of the coming official registration of amendments entered in the Company's Charter and of the coming entering the appropriate data in the Unified State Register of Legal Entities.

The interested persons are entitled to forward in the authorized state authority any objections of whatsoever nature regarding the coming official registration of amendments to be entered in the Company's Charter, either the coming inclusion of data in the Unified State Register of Legal Entities according to procedures presumed by law of state registration. Accordingly, the said authorized state authority shall be liable to consider these objections and take the appropriate decision as per the procedures and within timeframes properly presumed by law of state registration of legal entities.

Refuse to enter data of the Company in the Unified State Register of Legal Entities shall be admissible only in cases properly presumed by law of state registration of legal entities.

Data of the Company shall be deemed included in the Unified State Register of Legal Entities effective the day of entering the relevant record in the Register above mentioned.

Amendments entered in the Company's constituent documents shall be deemed valid for third persons effective the moment of the official registration of constituent documents, and in cases stipulated by law - effective the moment of the proper notification of such amendments of the authority in charge of official registration. Meanwhile the Company and its respective shareholders shall be not entitled to refer to the lack of registration of such amendments in their relations with third persons acting with the account thereof.

3.10. The Company has a round seal. The Company is entitled to possess stamps and stationery forms bearing its name, the own logotype, as well as any other trademarks registered as per the established procedures, and other means of visual individualization.

3.11. The Company acquires civil rights and undertakes civil obligations via its respective bodies acting in compliance with law, any other legal acts and the present Company's Charter.

The procedures of setting up and competence of the Company's bodies are determined by law and the present Company's Charter.

In cases presumed by Civil Code of the Russian Federation the Company shall be entitled also to acquire civil rights and undertake civil obligations via its respective shareholders.

It is understood that person who by virtue of law either any other legal act or the present Company's Charter is duly entitled to act for and on behalf of the Company, shall be acting in best interests of the represented entity in good faith and in reasonable manner.

#### **4. RESPONSIBILITY**

4.1. The Company's shareholders shall not be liable for its obligations and bear the risk of losses connected with its respective activity only within the limits of cost of shares belonging thereto.

4.2. The founder (shareholder) of the Company shall not be liable for its obligations, whereas the Company shall not be liable for obligations of its founder (shareholder) – excluding cases specifically provided by Civil Code of the Russian Federation either the other law provisions.

4.3. The Company shall be liable for its obligations with all of the assets belonging thereto.

4.4. Shareholders that not paid up their shares in full shall be deemed jointly and severally liable for the Company's obligations only within the limits of cost of unpaid shares belonging thereto. Company's shareholders shall be severally and jointly liable under the obligations which arose before the Company was registered. The Company shall be liable under the obligations of the founders which are related to the formation of the Company only if their actions are subsequently approved by the General meeting of shareholders.

4.5. Person that by virtue of law, any other legal act or the Charter is authorized to act for and on behalf of the Company, shall be liable according to the request of the Company or its respective shareholders acting in the Company's interests to reimburse losses inflicted due to the Company's fault.

Person that by virtue of law, any other legal act or the Company's Charter is authorized to act for and on behalf thereof, shall be deemed liable – in case if it has been proved that in course of exercising its rights and performing its respective obligations if was acting in bad faith or unreasonably, including situations when its acts (failure to act) were not in compliance with the usual terms and conditions of civil circulation or the normal business risk.

4.6. The person that possesses the actual capability to determine the Company's activity shall be liable to act in best interests of the Company in good faith and the reasonable manner; besides he bears responsibility for losses incurred to Company due to his fault.

4.7. In cases of the mutual inflicting losses to Company, the persons mentioned in items 1 to 3 of article 53.1 of Civil Code of the Russian Federation shall be jointly and severally liable to reimburse the relevant losses.

4.8. The agreement regarding the recovery either limitation of responsibility for conducting any frauds by persons mentioned in items 1 to 2 of article 53.1 of Civil Code of the Russian Federation, shall be deemed null and void. The agreement regarding the recovery either limitation of responsibility

for persons mentioned in item 3 of article 53.1 of Civil Code of the Russian Federation, shall be also deemed null and void.

## **5. AFFILIATES AND REPRESENTATIVE OFFICE, SUBSIDIARIES**

- 5.1. The Company shall be entitled to establish affiliates and open its representative offices.
- 5.2. The representative office is a separate Company's department located beyond its principal place of business that is entitled to represent the interests thereof and provide for their protection.
- 5.3. The affiliate is a separate Company's department located beyond its principal place of business that is entitled to exercise all its functions either the part thereof, the representation functions inclusive.
- 5.4. The representative offices and the Company's affiliates are not referred the legal entities. They are vested with property/assets by the founding Company and acts on the basis of provisions authorized thereby.
- 5.5. Heads of representative offices and affiliates are appointed by Company and acts on the basis of its power of attorney.
- 5.6. The representative offices and the Company's affiliates shall be indicated in the Unified State Register of Legal Entities.
- 5.7. The Company may have the subsidiary commercial companies. Such commercial company shall be deemed subsidiary in case if the Company by virtue of prevailing participation in its equity capital, either in compliance with the relevant agreement concluded in between thereof or otherwise, possesses the capability to determine decisions taken by such subsidiary.

Subsidiary is not liable for the Company's debts.

The Company is jointly and severally with subsidiary shall be liable for transactions concluded by the latter one in pursuance of the relevant directives or with the Company's consent - apart from cases of the Company's voting on the transactions approval during general meeting of the subsidiary, as well as the approval of transactions by any Company's managerial body (should such approval necessity is duly provided by the Charter of subsidiary and/or the Company).

In case of financial insolvency (bankruptcy) of subsidiary due to the Company's fault, the latter one shall be deemed jointly and severally liable for its respective debts.

Participants (shareholders) to subsidiary shall be entitled to demand the reimbursement by Company of any losses inflicted to the subsidiary by virtue of its respective actions (failure to act).

## **6. OBJECTIVES AND TYPES OF ACTIVITIES**

- 6.1. Main objective of the Company's activity is profit extraction.
- 6.2. The Company shall be entitled to perform all and any business activities not prohibited by law. The Company is engaged, inter alia, in the following activities:
  - general wholesale trade whatsoever;
  - preparing for exploration and development of mineral deposits, except for oil and gas deposits;
  - acting as agents for wholesale in oil, ore, metals and chemical substances;
  - acting as agents for wholesale in solid, liquid and gas oil and byproducts;
  - acting as agents for wholesale in timber and construction materials;
  - acting as agents for wholesale in cars, industrial equipment, vessels and aircraft;
  - wholesale in other vehicles, devices, apparatuses and equipment of general industrial and special designation;
  - railway transport operations: intercity and international passenger transportation;
  - railway transport operations: cargo transportation;
  - motor cargo transportation and transportation services;
  - cargo handling;
  - ancillary operations, connected with transportation;

- operations of holding companies;
- financial leasing (leasing/sub-leasing);
- providing other financial services, except for insurance and pension coverage services, which are not included in any other groups;
- management of securities;
- rental and management of own or leased real estate;
- management of holding companies;
- advising on commercial operations and management;
- market research and opinion polling;
- market research;
- rental and leasing of mining and oil production equipment;
- rental and leasing of other machinery and equipment of scientific and industrial designation;
- production, processing and selling mineral deposits, the underground fresh water inclusive;
- trading operations with industrial products, raw materials and other commodities in any form whatsoever through agency, commission and other transactions for the purpose of their import, export, purchase, sale or exchange;
- fulfillment of domestic and export orders for purchase and sale of coal and other minerals, acquisition of products through domestic and foreign commodity exchanges, auctions and fairs;
- official secrets protection;
- determining the export potential of coal production facilities;
- studying foreign coal sales markets and the other mineral deposit markets and searching potential buyers;
- acquisition, leasing and operation of transport, production, warehousing, exhibition facilities and areas and the other requisite assets;
- foreign trade activity;
- investment operations;
- leasing operations;
- operations with securities and derivative financial instruments;
- running the overburden and mine preparation works;
- running reclamation of the disturbed lands;
- comprehensive environmental protection activities in accordance with the requirements of environmental laws of the Russian Federation;
- activities relating to providing for industrial safety in accordance with applicable laws of the Russian Federation;
- operation of hazardous industrial enterprises, including explosion-, fire- and chemically hazardous production facilities;
- conducting the expert examinations in sphere of industrial safety;
- running works related to the erection, repair and maintenance of fire protection facilities intended for buildings and structures;
- procurement (purchase) of electric and heat energy from electricity and heat generating enterprises;
- procurement (purchase) of electric energy in the electricity power wholesale market;
- providing the dispatcher control services;
- operation of energy facilities which are not on the balance of the Company under contracts with owners of such energy facilities;
- metal and wood processing;
- manufacture of spare parts;
- designing and production of non-standard equipment;
- logging activity;
- activity on operation of gas networks;
- designing, construction and engineering surveys for buildings and structures of Criticality Ratings I and II in accordance with the relevant state standards;

- performance of tunnel surveys;
  - performance of works on active impact on geophysical processes and phenomena;
  - activity on technical maintenance and repair of rolling stock and railway transport facilities;
  - operation and repair of heavy machines and mechanisms, drilling, mining and the other special equipment;
  - railway loading/unloading operations;
  - inland water transport loading/unloading operations;
  - loading/unloading operations at sea ports;
  - conducting the independent expert examinations of various activities, works and international projects;
  - stocking, processing and sale of non-ferrous metal and iron scrap;
  - running operations in field of licenses and “know-how” exchange, engineering and other industrial and economic relationships, patent surveys;
  - conducting the lectures, conferences, festivals, workshops, symposia, working meetings, auctions, exhibitions, fairs and tenders both in the Russian Federation and abroad;
  - arrangement of training and the advanced vocational training of personnel, including training conducted outside the Russian Federation;
  - provision of marketing, engineering and consultancy services;
  - carrying out prospecting, research and development, scientific and technological and scientific and production researches; provision of representation, managerial, agency and advertising services;
  - trust management of assets owned by the other persons;
  - exercising the other activities not specifically prohibited by laws of the Russian Federation.
- 6.3. In cases presumed by law, the Company shall be entitled to exercise individual activities only on the basis of special permit (license), membership in self-regulated organization either the relevant certificate on access authorization for certain activities issued by the relevant self-regulated organization.
- 6.4. In compliance with laws currently in force in the Russian Federation, the Company shall be entitled to exercise foreign trade activity.

## **7. EQUITY CAPITAL**

- 7.1. Equity capital of the Company is composed of the nominal value of its respective shares acquired by shareholders thereof.
- 7.2. Equity capital of the Company amounts to 1,180,300 (one million one hundred and eighty thousand three hundred) Rubles and consists of 236 060 000 (two hundred and thirty-six million sixty thousand) common non-certificated registered shares with the nominal value 0.005 (zero point five thousandths) Rubles each (outstanding shares).
- 7.3. In addition to the already placed shares, the Company is entitled to place 510 800 000 (five hundred and ten million eight hundred thousand) common non-certificated registered shares with nominal value 0.005 (zero point five thousandths) Rubles each (hereinafter referred to as the “Authorized Shares”). The Authorized Shares afford their holders the same rights as the Outstanding (placed) Shares of the respective category, as provided by current legislation of the Russian Federation and this Charter.
- 7.4. No discharge of a shareholder from its obligation to pay for the Company’s shares shall be admissible.
- 7.5. If at the end of the second or every subsequent reporting year, Company’s net assets is less than its equity capital, the Company is obliged to increase its net assets to the level of its equity capital, or carry out measures as provided for by article 35 of the Federal Law.



## 8. RIGHTS AND OBLIGATIONS OF COMPANY'S SHAREHOLDERS

- 8.1. Excluding cases specifically provided by Civil Code of the Russian Federation, in connection with their participation in corporate organization shareholders of the Company acquire the relevant corporate rights and obligations in respect of the Company.
- 8.2. The Company's shareholders are entitled as follows:
- to receive dividends;
  - to take part in General meetings of shareholders, the right to vote on all issues covered by the competence thereof inclusive;
  - in case of liquidation of the Company to receive part of its respective assets remaining upon settlement with creditors (either the cost thereof);
  - in cases and according to procedures envisaged by the legislation of the Russian Federation and the Company's Charter, to receive information of its activity and become acquainted with its accountancy and the other documentation;
  - to appeal against decisions taken by the Company's bodies that entail the negative civil law consequences (in cases and according to procedures envisaged by the legislation of the Russian Federation);
  - acting for and on behalf of the Company, to demand indemnification of losses incurred to the Company;
  - acting for and on behalf of the Company, to appeal against any transactions made thereby on grounds presumed by the applicable laws currently in force in the Russian Federation and demand application of consequences of their invalidity, as well as application of consequences of such invalid transactions of the Company;
  - to demand expulsion of the other shareholder from Company through legal proceedings with payment thereto the actual cost of its respective stake – in case if such shareholder by his actions (failure to act) has inflicted substantial damage to the Company, either otherwise substantially inhibited its activity and achieving goals for which it has been created, the material breach of his obligations presumed by law or the Company's Charter inclusive. Waiver of such right either the limitation thereof is deemed null and void.

Company's shareholders may also have the other rights as specified in the legislation of the Russian Federation or the Company's Charter.

- 8.3. The shareholder challenging resolution of General meeting of shareholders of the Company, as well as shareholder or member of Board of directors of the Company or the Company demanding reimbursement of losses inflicted to the Company, either recognizing any Company's transaction null and void, or application of consequences of transaction invalidity, shall be liable to take due and reasonable measures on the timely notification of the other Company's shareholders regarding his intention. In the appropriate situations the shareholder shall be entitled to appeal to court; as expected, the relevant written notification shall reach the Company at least five days prior to the date of reference to the court. Such notification shall contain the Company's denomination, name of filing person, the relevant demand, brief description of circumstances on which the plaintiff's claim is based, and name of court that shall be reached with the subject lawsuit. To notification may be attached the relevant documents containing information pertaining thereof.

In case if the person registered in the Company's shareholder register is the nominal shareholder, then the relevant notice mentioned in the present article of the Charter and all the documents attached thereto shall be presented in compliance with rules containing in laws of the Russian Federation regarding securities and intended for providing information and materials to persons exercising their securities rights. The notice above mentioned and all the documents attached thereto shall be presented the latest three days of the date of confirmation by court of the receipt of the relevant lawsuit for proceedings.

The latest three days of the date of acceptance by court the lawsuit confirmation for proceedings indicated in the present item, the Company shall be liable to bring to the notice of its shareholders duly registered in the Company's shareholder register the notifications received and all the documents attached thereto in compliance with procedures stipulated for messages regarding carrying out General meetings of shareholders.

Shareholders of the Company that have failed to join to such lawsuit for damages caused to the Company or a lawsuit seeking to have the Company transaction invalidated or the consequences of invalid transaction to be applied according to the procedures set up by the relevant procedural law, shall not be entitled henceforth to appeal to court with similar requests in case if the court shall not recognize the reasons of such request valid.

- 8.4. Should the otherwise is not specifically provided by Civil code of the Russian Federation, the Company's shareholder that has lost the Company participation rights due to no fault of himself in result of any wrongful acts of the other shareholders either any third persons whatsoever, shall be entitled to demand reimbursement his appropriate stake that have passed to other persons with payment in favor thereof the just compensation assessed by court as well as the recovery of losses for the account of guilty persons. In case if such development would result to the unfair deprivation of the other persons their respective Company participation rights or entail the extremely negative social and the other publicly valid consequences, the court may refuse the stake recovery. Otherwise in favor of person that has lost his respective Company participation rights due to no fault of himself the guilty person shall be liable to pay the fair compensation assessed by court.
- 8.5. Shareholder of the Company is entitled as follows:
- to take part in the formation of the Company's assets in the appropriate extent, according to the relevant procedures and within timeframes determined by Civil Code of the Russian Federation, the other law provisions or the Charter;
  - to refrain from the disclosure of confidential information related to the Company's activity;
  - to take part in taking such corporate decisions without which the Company is not in a position to continue its lawful activity (in case if his participation is necessary for taking thereof);
  - not to perform any acts that consciously directed to inflicting damage to the Company;
  - to refrain from any acts (or admit the failure to act) that may materially hindering either make impossible achieving goals for which the Company has been created;

Shareholders of the Company may bear also the other liabilities presumed by the legislation of the Russian Federation or this Charter.

- 8.6. The extent of authorities of the Company's shareholders shall be determined pro rata to their respective stakes in the equity capital of the Company.
- 8.7. Any shareholders of the Company shall be entitled to conclude in between themselves the relevant corporate agreement regarding exercising their corporate rights (shareholders agreement); according to such agreement they shall be liable to exercise their rights in a definite way, either to refrain (refuse) from their exercising, the right to vote in a definite way in course of General meetings of shareholders of the Company. They shall be entitled also to perform the other properly concerted actions on managing the Company, acquire or alienate shares according to a determined price, or (subject to the occurrence of a certain circumstances) to refrain from the shares alienation until occurrence thereof.

The shareholder's agreement cannot oblige its shareholders to vote in compliance with the Company's directives, determine structure of their bodies and the competence thereof. Terms and conditions of the shareholder's agreement contradicting the present provision shall be deemed null and void.

The shareholder's agreement may state the obligation of its parties to vote in course of General meeting of the Company's shareholders for inclusion in the Company's Charter of provisions determining the structure of the Company's bodies and their competence – in case if in compliance with Civil Code of the Russian Federation and the Federal law entering in Company's Charter any changes in structure of the Company's bodies and the competence thereof shall be deemed admissible.

The shareholder's agreement is concluded in writing by way of drawing up the sole document properly signed by its respective parties.

Shareholders of the Company that have concluded the shareholder's agreement shall be liable to notify the Company of the fact of its conclusion the latest 15 (fifteen) days of the date of concluding thereof; meanwhile, the disclosure of its content is not required. In case of failure to perform the obligation above mentioned the Company's shareholders not being the parties of

shareholder's agreement shall be entitled to demand recovery of any losses inflicted thereon. Should the otherwise is not specifically stated by the applicable law, information of content of shareholder's agreement concluded by the Company's shareholders is not subject to disclosure and shall be deemed confidential.

The shareholder's agreement does not create any obligations for persons not participating thereon in a quality of party.

Violation of shareholder's agreement may be deemed the proper grounds for recognizing invalid any decisions taken by the Company's bodies in respect of any lawsuit filed by party of the subject agreement - under the condition that as of the moment of taking the appropriate decision by the Company's bodies all the parties of corporate agreement were the Company's shareholders. Meanwhile, recognizing invalid the decisions taken by any Company's body, shall not implicate the invalidity of any transactions of the Company concluded with third persons on the basis of such decision. Transaction concluded by party of the shareholder's agreement in violation of this agreement may be recognized by court null and void according to lawsuit filed by participant to shareholder's agreement only in case if the other transaction part shall be notified (or should become notified) of limitations presumed by such shareholder's agreement.

Parties of shareholder's agreement are not entitled to refer to the invalidity thereof due to its contradictions with any provisions of the Charter.

Should the otherwise in not specifically presumed by the conditions thereof, ceasing share rights of one of the parties of shareholder's agreement shall not entail termination of validity of such agreement related to its other parties.

For the purpose to secure protected by law interests of such persons, the Company's creditors and the other third persons may conclude agreements with shareholders of the Company according to which the latter ones shall be liable to exercise their respective corporate rights in a definite way either to refrain (refuse) from their exercising. Such rights presumes voting in a definite way in course of General meetings of shareholders, in a coherent manner to perform the other actions on managing the Company, acquire or alienate shares at a definite price, or (subject to the occurrence of a certain circumstances) to refrain from the shares alienation until occurrence thereof. Accordingly, the rules regulating the shareholder's agreements shall be applied to such agreement Should the otherwise is not specifically prescribed by law either not stem from the nature of relations of parties of such agreement, the shareholder's agreement rules shall be applicable to agreement of the Company's creation.

- 8.8. Shareholders of the Company shall be entitled to authorize documents regulating the corporate relation that not referred to its constituent documents, the Company's internal regulations and any other internal documents thereof. It is understood that such internal regulations and the other internal documents of the Company may contain only provisions not contradicting to Company's Charter.
- 8.9. The Company may be established by one person either consists of one person only (in case of acquisition all shares of the Company by sole shareholder). The relevant information is subject to inclusion in the Unified State Register of Legal Entities.

## **9. INCREASE AND DECREASE OF THE EQUITY CAPITAL**

- 9.1. Under the Federal Law, the Company may increase its Equity capital by way of increasing nominal value of share either by way of placement the additional shares. Company's Equity capital may be increased only after it is paid up in full.
- 9.2. Resolution of the increase of charter capital of the Company by way of increasing nominal value of share either by way of placement the additional shares shall be adopted by General meeting of its shareholders.
- 9.3. The additional shares shall be place by Company only within the number of authorized shares stated by the Company's Charter.
- 9.4. Payment of any additional shares placed by way of the subscription may be performed by means of money, securities, the other assets either property interests or any other rights having monetary value. Payment of any additional shares by way of the set-off of monetary claims addressed to the

Company shall be admissible in case of their placement by way of closed subscription. As expected, payment of the other equity securities may be performed by monetary funds only.

When paying for the additional shares with non-monetary funds, the relevant monetary assessment of assets contributed to pay for shares shall be done by the Board of directors in compliance with article 77 of the Federal Law. Should the otherwise is not specifically provided by federal laws, when paying for shares with non-monetary funds, to determine market value of such assets a Appraiser shall be engaged. It is understood that size of monetary value determined by the Board of directors cannot exceed the size of value assessed by the Appraiser.

Company's shareholders are not entitled to determine the monetary value of non-monetary contributions in size exceeding the assessment amount determined by the independent Appraiser. When contributing in the Company's equity capital non-monetary funds, the other assets inclusive, the shareholder performing such payment and independent Appraiser, in case of insufficiency of the Company's assets, shall be deemed jointly and severally liable for his respective obligations within the limits of amount of the exceedance of valuation of assets contributed to t capital. Such provision shall be valid within 5 (five) years of the moment of state registration of the Company either entering in its Charter the relevant modifications.

- 9.5. Increase of the equity capital of the Company by the way of placement the additional shares may be performed for the account of the Company's assets. Increase of the equity charter capital of the Company by way of increasing the nominal value of shares may be performed for the account of the Company's assets only. Amount of increasing the equity capital of the Company for the account of the Company's shall not exceed the difference between cost of its net assets and amount of the equity capital, the Company's reserve fund inclusive. When increasing the equity capital of the Company for the account of its assets by way of placement the additional shares, such shares shall be distributed among all its shareholders. Meanwhile, to each shareholder shall be distributed shares of the same category (type) as the shares already belonging thereto; the distribution shall be made on a pro rata basis with shares above mentioned. The increase of charter capital of the Company for the account of its assets by way of placement the additional shares resulting in the creation of fractional shares is not admissible
- 9.6. In compliance with the Federal law, the Company is entitled to diminish the equity capital by way of decreasing the nominal value of shares, either by way of purchasing part of shares for the purpose to decrease their total number. In cases specifically presumed by the laws currently in force, the Company shall be also liable to decrease its equity capital.
- 9.7. The decrease of the equity capital of the Company is deemed admissible upon the proper notification of all its creditors according to procedures prescribed by the Federal law.
- 9.8. The Company may not decrease its equity capital if as a result Company's equity becomes less than the minimal value of the equity capital, as determined by current legislation as at the date when documents are filed for the state registration of corresponding amendments in the Company's Charter, and in cases when the Company should reduce its equity capital – at the date of state registration of the Company.
- 9.9. Diminishing the equity capital of the Company may be done by way of purchasing and redemption a part of shares.
- 9.10. Resolution regarding the decrease of the equity capital of the Company by way of reducing the nominal value of shares, either by way of purchasing a part of shares for the purpose to decrease their total number shall be adopted by the General meeting of its shareholders.
- 9.11. Resolution regarding the decrease of the equity capital of the Company by way of reducing the nominal value of shares may provide for disbursements to all Company's shareholders and/or transfer of Company's equity securities which were placed by another legal entity.
- 9.12. Within 3 (three) working days upon adopting by Company the resolution regarding the decrease of its equity capital it shall be liable to properly inform of such resolution the authority in charge of official registration of legal entities; besides it shall be liable two times with periodicity once a month to release in mass media the relevant information, i.e. to provide publishing data of the official registration of legal entity and notice of reduction the Company's equity capital.
- 9.13. In case if the Company's creditor right of demand has occurred prior to publishing notification of reduction the equity capital of the Company, then the latest 30 (thirty) days of the date of last publishing such notification the creditor shall be entitled to demand from Company an early

performance of the relevant obligation; should such performance turns out to be impossible, the obligation above mentioned shall be terminated, whereas the losses connected therewith shall be indemnified.

## **10. ACQUISITION OF OUTSTANDING SHARES BY THE COMPANY**

- 10.1. The Company shall be entitled to acquire shares placed in compliance with resolutions of General meeting of the Company's shareholders regarding reduction of the equity capital of the Company by way of acquisition of a part of its outstanding shares in purpose to decrease their total number. Shares properly acquired by Company on the basis of resolution adopted by General meeting of the Company's shareholders regarding reduction of the equity capital of the Company by way of acquisition thereof in purpose to decrease their total number, are subject to paying off upon their acquisition.
- 10.2. The Company is entitled to acquire shares placed thereby according to resolution of General meeting of shareholders – excluding cases when the nominal value of shares currently in circulation accounts for at least 90% (ninety percent) of the entire Company's equity capital. Shares acquired by the Company in compliance with this item are not vesting the holder thereof with any voting rights, not taken into the account when counting votes, and the dividends not accrued thereon. Such shares shall be sold at price not lower than their market value the latest one year of the date of their acquisition. Otherwise the General meeting of shareholders shall be liable to adopt resolution regarding the decrease of the equity capital of the Company by way of paying off the shares above mentioned.
- 10.3. In resolution regarding acquisition of shares shall be determined their categories (types), number of shares of each category (type), acquisition price, forms and timeframes of payment, as well as time limits for the receipt of shareholders' applications regarding selling to Company the shares belonging thereto, either the withdrawal of such applications.

Payment of shares placed by Company shall be done with the use of monetary funds, securities, the other assets, property either the other rights having monetary value.

Timeframe for the receipt of shareholders' applications regarding selling to Company of their shares, the withdrawal of such applications inclusive, shall be equal to at least 30 (thirty) days, whereas the timeframe for paying by Company for the shares acquired cannot exceed 15 (fifteen) days of the date of expiration of deadline stated for the receipt or the withdrawal of such applications.

Price of the shares acquired by Company shall be assessed in compliance with the current Russian legislation.

Each shareholder being holder of the certain categories (types) of shares proposed for acquisition, shall be entitled to sell thereof whereas the Company shall be liable to purchase such shares. Should the total number of shares proposed for selling to Company exceeds the number that may be really acquired by Company with the account of the relevant limitations imposed by the Federal law, then the shares shall be purchased from shareholders pro rata to the selling applications filed.

The latest 20 (twenty) days prior to the beginning of period stated for the receipt of shareholders' applications regarding selling their respective shares, the withdrawal thereof inclusive, the Company shall be liable to properly notify shareholders being holders of the certain categories (types) of shares. The subject document shall be brought to notice of shareholders being holders of the certain categories (types) of shares presumed for acquisition according to the procedures stated for notices of holding the general meetings. The notice must include details specified in para 1, clause 10.3 of this article of the Charter.

The latest 5 (five) days of the date of expiration of timeframe stated for the receipt of shareholders' applications regarding the sale of their respective shares, the withdrawal thereof inclusive, the Company's Board of directors shall be liable to approve report of the results of filing applications to sale their respective shares. Such report shall contain information of the number of shares proposed for selling and their number that may be really purchased by Company.

To the extent not regulated by this article of the Charter, rules established by article 76 of the Federal law will be applicable to the relations connected with the acquisition by the Company of its own shares and shareholders realizing their rights to sell their shares.

- 10.4. In cases prescribed by the Federal law the shareholders being holders of voting shares shall be entitled to demand buying-out of all or some part of such shares belonging thereto. The procedures of exercising by shareholders of their respective rights related to buying-out by Company of the subject shares is stated by the Federal law.

### **11. SHAREHOLDER REGISTER OF THE COMPANY**

- 11.1. The Company shall be obliged to secure keeping its shareholder Register in compliance with the legal acts of the Russian Federation since the moment of the proper official registration of this Company.
- 11.2. Shareholder register of the Company is a system of records created at a certain moment regarding the persons to whom personal accounts were opened, a system of records regarding securities to be accounted for on such accounts, records regarding encumbrances over securities and other records in accordance with the legislation of the Russian Federation.
- 11.3. The Company's shareholder Register shall be maintained by the company holding a corresponding license as provided for by the law.

### **12. DIVIDEND PAYMENT PROCEDURE**

- 12.1. According to operation results for the first quarter, half-year period, nine months and/or results attained in the year reported, the Company shall be entitled to adopt resolutions (declare) of payment dividends for its outstanding shares. Source of paying dividends are the Company's profit after tax (i.e. net profit of the Company). Net profit of the Company is determined according to the Company's accountancy (financial) reports and statements. The dividends are payable in money.
- 12.2. Resolution authorizing payment (declaration) of dividend in respect of ordinary shares shall be adopted by General meeting of the Company's shareholders. The size of dividends cannot exceed those recommended by the Board of directors.
- 12.3. Timeframes for paying dividend to the nominal shares holder being professional participant to securities market and to trust manager that shall be duly registered in shareholders register, cannot exceed 10 (ten) working days, whereas to the other persons registered in shareholders register – 25 (twenty five) working days of the date on which shall be determined the persons entitled to dividends.
- 12.4. The resolution to pay (declare) dividends should determine the date on which persons entitled to dividends are determined.
- 12.5. The Company shall not be entitled to adopt resolutions regarding payment of any dividend (i.e. to declare thereof) in the following situations:
- until paying in full entire equity capital of the Company;
  - in case if as of the date of adopting such payment of dividends the cost of the Company's equity capital and reserve fund shall be exceeding cost of its net assets;
  - prior to the buyback of shares that are subject to redemption in compliance with article 76 of the Federal law;
  - in case if as of the date of adopting such resolution the Company meets the criteria of insolvency (bankruptcy) in compliance with the applicable laws of insolvency (bankruptcy) of the Russian Federation, either in case if the criteria above mentioned shall occur in result of the relevant dividend payments;
  - in any other cases specifically provided by federal laws.

### **13. COMPANY'S MANAGEMENT**

- 13.1. To the Company's managerial bodies are referred:
- General meeting of shareholders of the Company;

- Board of directors of the Company;
  - Chief Executive Officer of the Company.
- 13.2. Relations between the Company and persons included in its bodies are regulated by Civil Code of the Russian Federation and the Federal law.

#### **14. GENERAL MEETING OF SHAREHOLDERS OF THE COMPANY**

- 14.1. The supreme body of the Company shall be its General meeting of shareholders.
- 14.2. The competence of the General meeting of shareholders of the Company shall cover the following matters:
- 1) approval and modification of the Company's Charter (i.e. entering alterations and amendments in the Company's Charter, either approval of the new version thereof);
  - 2) determining procedures of admission and expulsion of the Company's shareholders – excluding the cases when such procedures are prescribed by law;
  - 3) determining the number, nominal value, category (class) of Authorized Shares and the rights carried by such shares;
  - 4) increasing the Company's equity capital by way of increasing the nominal value of the shares or placement of the additional shares;
  - 5) decreasing the Company's equity capital by way of decreasing the nominal value of the shares, purchase of a portion of the shares by the Company in order to reduce their overall number, as well as by way of canceling the shares acquired or repurchased by the Company;
  - 6) acquisition by Company of the outstanding shares (in cases specifically provided by law);
  - 7) adopting resolutions regarding alienation of outstanding shares of the Company that are transferred to the ownership thereof;
  - 8) splitting and consolidation of shares;
  - 9) taking decisions regarding placement by Company of bonds and the other equity securities (in cases specifically provided by law);
  - 10) taking decisions regarding reorganization of the Company;
  - 11) adopting resolutions regarding liquidation of the Company, appointment of liquidation committee (liquidating agent) and authorizing the liquidation balance (intermediate and final liquidation balance);
  - 12) determining procedures of running General meeting of shareholders of the Company;
  - 13) Approval of the annual Company's report and its annual accountancy (financial) reports and statements;
  - 14) distribution of profit (dividend payment/declaration inclusive) – excluding payment/declaration of dividend according to first quarter, half-year period and nine months of the year reported, and the Company's losses recorded as of results of the year reported;
  - 15) payment (declaration) of dividends as of results of the first quarter, half-year period and nine months of the year reported;
  - 16) determining the number of members of the Board of directors of the Company, election of its members and an early termination of their authorities;
  - 17) taking decisions regarding the transfer of authorities of the Company's sole executive body to its manager (either in favor of any other commercial entity or self-employed entrepreneur), approval of such manager and conditions of the relevant contract, taking decisions regarding the suspending the authorities vested to the manager;
  - 18) election and an early termination of authorities of Auditing Commission (in case of formation of Auditing commission), determining size of remuneration and compensations payable to members of Auditing Commission (in case of formation of Auditing commission);
  - 19) approval of the Company's Auditor (hereinafter referred to as "Auditor");
  - 20) approval the Company's internal rules regulating its corporate relations; the said internal rules are not referred to constituent documents thereof (item 5, article 52 of Civil Cod of the Russian Federation);
  - 21) approval of the internal regulations on the managerial bodies of the Company

- 22) taking decisions regarding approval or subsequent approval of major transactions in cases provided by the Federal law);
- 23) taking decisions on participation of the Company or termination of its participation in financial and industrial groups, associations and the other amalgamations of commercial organizations;
- 24) deciding the other issues provided by the Federal law or the Company's Charter.

Provisions of Section XI "Interest in closing the transaction by the company" of the Federal Law are not applicable to the Company. Such transactions are not related-party transactions for the Company, nor do they require approval by Company's management bodies.

- 14.3. Should the otherwise is not specifically provided by Civil Code of the Russian Federation or the other law provisions, the matters referred by Civil Code of the Russian Federation and the other law provisions to the exclusive competence of General meeting of shareholders cannot be passed for deciding to the other Company's bodies.
- 14.4. Should the otherwise is not specifically provided by the Federal law or this Charter for taking decisions, resolutions of General meeting of shareholders on matter proposed for voting shall be taken by the majority of votes of the Company's shareholders being holders of its voting shares and taking part in the meeting.

Resolutions on matters indicated in sub-items 4-6, 8, 10, 17, and 21-23, item 14.2, article 14 of the Charter, shall be adopted by General meeting of shareholders only according to proposals of the Board of directors of the Company, unless otherwise provided for by the Company's Charter.

Resolutions on matters indicated in sub-items 1, 3, 6, 10, 11 and 22, item 14.2, article 14 of the Charter shall be adopted in course of General meeting of shareholders by the majority of votes equal to three quarters of all votes of holders of the Company's voting shares taking part in such meeting.

In case of entering any modifications in the provisions of the Charter indicated in item 3, article 66.3 of Civil Code of the Russian Federation, resolution regarding entering such modifications in the Charter shall unanimously adopted by all the Company's shareholders.

Procedures of taking by General meeting of the Company's shareholders decisions on the order of running thereof shall be determined by the Company's Charter or relevant internal documents properly approved by resolution of meeting of the Company's shareholders.

General meeting of Company's shareholders is not entitled to adopt resolutions on matters not included in the agenda thereof, as well as to alter such agenda – excluding cases when in course of taking decisions on matters not included in the agenda, either when altering thereof, the relevant meeting was attended by all the Company's shareholders.

Any Company's shareholder shall be entitled to challenge in court the decision taken by the General meeting of shareholders with violation of any requirements of the Federal law, the other law provisions of the Russian Federation, Company's Charter - in case if he did not attend the relevant General meeting of shareholders either voted against taking such decision that has violated his rights and/or legitimate interest. With the account of all circumstances the court shall be entitled to retain in force the disputed decision – in case if voting of the given shareholder was not in a position to affect the overall voting results, the committed violations are not deemed sufficient and the decision taken did not result in inflicting damage to such shareholder.

Recognizing the decisions of the General meeting of shareholders regarding approval or subsequent approval of any major transactions null and void in case of challenging thereof apart of challenging the appropriate Company's deals shall not result in recognizing the relevant deals null and void.

Decisions taken by General meeting of the Company's shareholders on issues not included in the agenda thereof (excluding cases of attendance in such meetings of all the Company's shareholders), either with violation of the competence of General meeting of shareholders (i.e. in case of lacking quorum for holding thereof either without the majority of votes required for taking decisions), shall be deemed null and void irrespective of their appealing through the courts.

- 14.5. The Company is liable to hold the annual General meeting of their shareholder. All other Company's meetings shall be deemed the extraordinary ones.



- 14.6. Annual General meeting of shareholders shall be held not earlier than after two months and the latest six months upon the end of the year reported.
- 14.7. The Annual General meeting of shareholders is authorized to decide matters related to election of the Board of directors and Auditing Commission of the Company (in case of formation of Auditing Commission), matters provided for by sub-clause 13, item 14.2, article 14 of this Charter; the other issues referred to the exclusive competence of General meeting of shareholders may be also decided.
- 14.8. Resolutions of meeting of shareholders may be adopted also without holding thereof (i.e. the mutual presence of shareholders for discussion of matters included in agenda and taking decisions on issues proposed for voting) by way of voting in absentia. General meeting of the Company's shareholders which agenda includes issues related to election of the Board of directors, Auditing Commission of the Company (in case of formation of Auditing Commission), as well as matters provided for by sub-clause 13, item 14.2, article 14 of this Charter cannot be held by way of voting in absentia.
- 14.9. List of persons entitled to take part in General meeting of the Company's shareholders is drawn up in compliance with rules of the laws of the Russian Federation regarding securities applicable for preparation of lists of persons exercising their rights related to securities. The date when a list of persons is made who are entitled to participate in the General meeting of shareholders (the date when persons are determined (set) who are entitled to participate in the general meeting of shareholders) shall be set on the date when resolution is adopted to hold the General meeting of shareholders, unless such a resolutions sets a later date. The date when a list of persons is made who are entitled to participate in the General meeting of shareholders may not be set 35 (thirty five) days before the date of the General meeting of shareholders.
- 14.10. Notification of holding the General meeting of the Company's shareholders shall be done not later than 10 (ten) days of the date of holding thereof, whereas notification of holding the General meeting of shareholders with agenda that contains issue of the Company's reorganization shall be done not later than 14 (fourteen) days prior to the date of holding thereof.

Within timeframes above mentioned the message of holding General meeting of the Company's shareholders shall be brought to notice of persons entitled to take part in such meetings and duly registered in the Company's shareholder Register; it shall be done by registered mail or personal delivery by hand to each of the above persons against their signatures:

The message related to holding General meeting of shareholders shall contain the following data:

- full firm name of the Company and its respective location;
  - form of holding the General meeting of shareholders (i.e. the actual meeting or voting in absentia);
  - date, place and time of holding the General meeting of shareholders; in case when the filled voting ballots shall be forwarded to the Company – the relevant mail address for sending such filled ballots, either in case of holding the General meeting of shareholders in form of voting in absentia – limit date for the acceptance by Company of the filled voting ballots and the relevant mail address;
  - time when registration begins of persons who participate in the General meeting of shareholders, unless the meeting is held as a physical meeting;
  - date as of which the persons entitled (fixed) to take part in General meeting of shareholders shall be determined;
  - agenda of General meeting of shareholders;
  - procedure of familiarization with information (materials) that are subject to submitting in course of preparation for General meeting of shareholders and the relevant address (addresses) for such familiarization;
  - categories (types) of shares whose holders are entitled to vote on all or several issues containing in the agenda of General meeting of shareholders.
- 14.11. To information (materials) subject to presentation to persons entitled to take part in General meeting of Company's shareholders in course of preparation thereof, are referred the annual Company's report and conclusion of Auditing Commission on results of examination thereof (in case of formation of Auditing commission), annual accountancy (financial) reports and statements, the Auditor conclusion inclusive, conclusion of Company's Auditing Commission on the results of checking such reports / statements (in case of formation of Auditing commission),

data of candidates to the Company's executive bodies, Board of directors, Company's Auditing Commission (in case of formation of Auditing commission), Company's counting board, draft of amendments and additions to be entered in the Company's Charter either draft of new version of the Company's Charter, drafts of internal documents of the Company, drafts of resolutions to be adopted by General meeting of shareholders, information of shareholder agreements concluded within one year until the date of holding General meeting of shareholder, opinion of the Company's Board of Directors on a major transaction, as well as the other information/materials whatsoever envisaged by the Charter. List of the additional information / materials obligatory for presentation to persons entitled to take part in the General meeting of shareholders in course of preparation thereof may be determined by the Bank of Russia.

Information (materials) envisaged by the present item of the Charter shall be accessible for familiarization to persons entitled to take part in General meetings of shareholders in premises occupied by the Company's executive body and in the other locations which addresses are indicated in notice of holding the General meeting of shareholders. It is understood that such information shall be accessible within 10 (ten) days, and in case of holding the General meeting of shareholders with agenda containing the issue of the Company's reorganization – within 14 (fourteen) days prior to the date of holding the General meeting of shareholders. The said information (materials) shall be accessible also to persons taking part in the General meeting of shareholders in course of holding thereof. According to the request of person entitled to take part in General meetings of shareholders, Company shall be liable to present him copies of the documents above mentioned. Fee chargeable by Company for presentation of such copies cannot exceed the cost of their production.

In case if the person registered in shareholders Register is the nominal shareholder, then the notification of the general meeting of shareholders and information (materials) to be presented to persons entitled to take part in General meeting of Company's shareholders, shall be really presented in course of preparation thereof within the time limits specified in clauses 14.10-14.11 of article 14 of this Charter in compliance with the applicable rules/laws of the Russian Federation related to securities and presentation of information/materials to persons exercising their securities rights.

14.12. Shareholders being in aggregate owners of at least 2% (two percent) of all voting shares of the Company, shall be entitled to enter issues in agenda of annual General meeting of shareholders and propose candidates the Board of directors and Auditing Commission of the Company and the candidate to the position of the Company's CEO; their number cannot exceed the number of members in the appropriate body. Such proposals shall reach the Company the latest 60 (sixty) days upon the end of the year reported.

14.13. In case if the proposed agenda of extraordinary General meeting of Company's shareholders contains issue of electing Board of directors, then shareholders being in aggregate owners of at least 2% (two percent) of all voting shares of the Company, shall be entitled to propose their candidates to stand for election to Company's Board of directors; their number cannot exceed the number of members in the Board of directors.

If the proposed agenda of the extraordinary General meeting of shareholders contains the matter regarding appointment of the Company's CEO and/or early termination of the powers of the Company's CEO under the Federal law, shareholders or shareholder, who jointly hold at least 2% (two percent) of Company's voting shares, may propose a candidate to the Company's CEO.

Proposals mentioned in the present item of the Charter shall reach the Company at least 19 (nineteen) days prior to the date of holding the extraordinary General meeting of Company's shareholders.

14.14. Proposals of entering issues in agenda of the General meeting of shareholders and proposals regarding nomination of candidates shall contain name in full (denomination) of shareholders that have presented thereof, number and category (type) of shares belonging thereto, and shall be signed by the relevant shareholders or their legal representatives. The Company's shareholder(s) not registered in the Unified State Register of Legal Entities shall be entitled also to enter their proposals in agenda of General meeting of shareholders and proposals of the candidates nomination by way of issuance the appropriate instructions (directives) to person that is in charge of their share rights. Such instructions (directives) shall be released in compliance with the securities rules set out in the legislation of the Russian Federation.

Proposals related to entering matters in agenda of the General meeting of Company's shareholders shall contain the proper wording of each of the matter proposed regarding the candidates' nomination, their names and data of identification documents (series and number, date and place of issuance and name of the issuing authority) of each of the candidates proposed, name of the relevant Company's body, as well as any other information presumed by the Company's Charter or the internal Company's documents. Proposals of entering matters into the agenda of General meeting of shareholders may contain wordings for draft resolutions on each of the matters proposed.

The Company's Board of directors shall be liable to consider the entered proposals and take decision regarding their inclusion into the subject agenda (either to refuse thereof) the latest 3 (three) days upon expiration of relevant deadline. The issues proposed to the Company's shareholders are subject to inclusion to agenda of the General meeting of shareholders whereas the candidates nominated shall be included into the voting list for election in the appropriate Company's body – excluding the cases when:

- the shareholders (shareholder) have failed to observe the timeframes stated for the submitting the appropriate proposals;
- shareholders (shareholder) are not holders of the required number of voting shares of the Company;
- the proposal submitted does not comply with requirements prescribed by the Federal law;
- the issue proposed for entering into agenda of Company's General meeting of shareholders is not referred to the competence of the Company, either does not comply with requirements prescribed by the Federal law.

The properly motivated resolution of the Company's Board of directors regarding the refusal to entry the proposed issue into agenda of the General meeting of shareholders or the relevant candidate into voting list for the election in the appropriate Company's body shall be forwarded to the appropriate initiating shareholder the latest 3 (three) days of the date of its adoption. In case if the subject proposals have been entered the Company from persons not duly registered in the Company's shareholder register and have issued the instructions to person in charge of their share rights, then the relevant resolution of the Company's Board of directors shall be forwarded to such persons the latest three days of the date of its adoption in compliance with laws of Russian Federation of the securities that relate to presentation of information to persons in charge of the securities rights.

The Board of directors is not entitled to enter any modifications whatsoever into wording of issues proposed for the inclusion into agenda of General meeting of shareholders and the draft resolutions proposed in respect thereof.

Apart of the issues proposed for inclusion into agenda of General meeting of shareholders as well as in case of lacking such proposals, lacking either the insufficient number of candidates proposed by shareholders for forming the appropriate body, the Board of directors shall be entitled to enter into agenda of General meeting of shareholders the issues or candidates as it thinks fit.

In course of preparation for holding General meeting of shareholders the Company's Board of directors shall be entitled to determine:

- form of holding the General meeting of shareholders (i.e. the actual meeting or voting in absentia);
- date, place and time of holding the General meeting of shareholders; or in case when the General meeting of shareholders is held in form of voting in absentia – the deadline for the acceptance of voting ballots and the mailing address at which the filled-in ballots should be forwarded;
- mailing address at which the filled ballots may be forwarded in case of voting in absentia under article 60 of the Federal law and this Charter;
- the time when registration starts of the attendees at the General meeting of shareholders starts, if it is a physical meeting;
- deadline for determining (fixing) the persons authorized to take part in General meetings of the Company's shareholders;
- date of ending the acceptance of shareholder proposals regarding nomination of candidates for election to the Board of directors or to the position of the CEO of the Company - in case if agenda of extraordinary General meeting of shareholders contains the issue of nomination

of candidates for the election to the Board of directors or to the position of the CEO of the Company;

- agenda of General meeting of the Company's shareholders;
- procedures of notification of persons of the General meetings of shareholders being convened;
- list of information (materials) to be presented to shareholders in course of preparation and holding General meetings of the Company's shareholders, the relevant submitting procedures inclusive;
- form and text of voting ballot (in case of voting by ballots as well as wordings of draft resolutions on issues included into the agenda of General meetings of shareholders that shall be forwarded in electronic form (electronic documents) to the nominal holders of shares duly registered in the Company's shareholder register.

14.15. Extraordinary General meeting of shareholders shall be held as per the basis of resolution adopted by the Company's Board of directors according to its own initiative, request of the Company's Auditing Commission (in case of formation of Auditing commission), Auditor and shareholders (shareholder) being in aggregate the owners of at least 10% (ten percent) of all the Company's voting shares as of the date of submitting the relevant demand.

Convening the extraordinary General meeting of shareholders according to request of Company's Auditing Commission (in case of formation of Auditing commission), Auditor and shareholders being in aggregate the owners of at least 10% (ten percent) of all the Company's voting shares ,shall be done by the Company's Board of directors.

Extraordinary General meeting of shareholders convened according to request of Company's Auditing Commission (in case of formation of Auditing commission), Auditor and shareholders (shareholder) being in aggregate the owners of at least 10% (ten percent) of all the Company's voting shares ,shall be held within 25 (twenty five) days of the moment of submitting request regarding holding such extraordinary General meeting of shareholders.

In case if the proposed agenda of extraordinary General meeting of shareholders contains issue of electing members to the Company's Board of directors, than such General meeting shall be held within 39 (thirty nine) days of the date of submitting request regarding holding the extraordinary General meeting of shareholders.

In the request to hold an extraordinary General meeting of shareholders the issues that are subject to inclusion in the meeting agenda shall be properly worded. The request to hold an extraordinary General meeting of shareholders may contain wordings for drafts of each resolution to be taken in respect thereof as well as the proposals on the form of holding the General meeting of shareholders. In case if the request to hold an extraordinary General meeting of shareholders contains any proposals regarding nomination of candidates, then on such proposals shall be extended the appropriate provisions of items 14.13 and 14.14 of the Company's Charter.

The Company's Board of directors is not entitled to enter any modifications in the agenda wordings and alter the proposed form of holding the extraordinary General meeting of shareholders convened according to request of the Company's Auditing Commission (in case of formation the Auditing Commission), Auditor and shareholder/shareholders being in aggregate the owners of at least 10% (ten percent) of all the Company's voting shares.

In case if the request to hold the extraordinary General meeting of shareholders is coming from shareholder/shareholders, then it shall contain the relevant names of shareholder(s) requesting the convening of such meeting and indication of number and category (type) of shares belonging thereto.

The Company's Board of directors shall take decision to authorize the convening of extraordinary General meeting of shareholders, either to refuse thereof, within 3 (three) days of the date of submitting the relevant request of the Company's Auditing Commission (in case of formation of Auditing commission), Auditor and shareholders being in aggregate the owners of at least 10% (ten percent) of all the Company's voting shares.

Decision to refuse convening of the extraordinary General meeting of shareholders according to the request of the Company's Auditing Commission (in case of formation of Auditing commission), Auditor and shareholders being in aggregate the owners of at least 10% (ten percent) of all the Company's voting shares may be taken in the following situations:

- procedures of submitting request regarding the convening of the extraordinary General meeting of shareholders prescribed by the present Charter or the Federal law are not observed;
- shareholders requesting the convening of the extraordinary General meeting of shareholders are not owners of the requisite number of the Company's voting shares, and
- neither issues proposed for inclusion into agenda of the extraordinary General meeting of shareholders are not referred to the competence thereof and/or are not in compliance with the Federal law.

Resolution of the Company's Board of directors of convening the extraordinary General meeting of shareholders either the properly motivated refusal shall be forwarded to the relevant persons requested such convening the latest 3 (three) days of the date of taking such decision. In case if the request to hold the extraordinary General meeting of shareholders has come to Company from persons not registered in the Company's shareholder register that have issued their instructions (directives) to person in charge of their respective share rights, then the mentioned resolution of the Company's Board of directors shall be forwarded in favor of such persons the latest three days of the date of taking such decision in compliance with rules/laws of securities of the Russian Federation that relates to presentation of information and materials to persons in charge of exercising the securities rights.

- 14.16. Functions of the Company's Counting commission are exercising by the Company's registrar (except for General meetings of shareholders, resolutions and composition of shareholders at which are certified by the notary under clause 3, article 67.1 of the Civil Code of the Russian Federation). Such Counting commission is checking authorities and registers persons attending the General meeting, determines quorum, explains problems arisen in connection with implementation by shareholders (or their representatives) of voting rights during the agreements of shareholders, explains voting procedures on the issues proposed, provides the proper order in polling stations, secures implementation of shareholders voting rights, counts the votes, summarizes the voting results and draw up the relevant minutes; upon the voting completion Counting commission shall be liable to deliver the used voting ballots to the Company's archive.
- 14.17. Right to attend General meeting of shareholders is exercised by shareholders either personally or via their respective representatives (proxies). The shareholder shall be entitled in any time to replace his representative and personally attend the General meeting of shareholders.

Shareholder's proxy attending General meeting of shareholders is acting in compliance with his authorities provided based on instructions set out in the federal laws or regulations of competent state authorities or local authorities or a power of attorney drawn up in writing. Such power of attorney applicable to voting shall contain the following data: name in full, series and number of identification document, date and place of issuance thereof, name of issuing body (for individuals); denomination and information of domicile (for legal entities). The power of attorney shall be executed in compliance with provisions of items 3 and 4, article 185.1 of Civil Code of the Russian Federation, either attested by a notary.

In case of passing a share after the date of drawing up (fixing) the list of persons entitled to take part in the Company's General meeting of shareholders and prior to the date of holding thereof, the person included in such a list shall be liable to grant to beneficiary the relevant power of attorney authorizing the holder to vote in course of General meetings in accordance with his instructions in case if this is specifically provided by the shares transfer agreement.

The General meeting of shareholders shall be deemed legally competent (i.e. possessing quorum) in case if it was attended by shareholders controlling in aggregate at least half of all the Company's voting rights represented by its outstanding shares.

Attended in General meeting of shareholders shall be deemed shareholders duly registered for taking part thereon and shareholders whose ballots were received not later than two days after the date of the General meeting of shareholders in cases provided for by the Federal law and this Charter. Attended in General meeting of shareholders that is performed in form of voting in absentia shall be deemed those shareholders who have handed over their voting ballots before the date of ending thereof.

Attended in General meeting of shareholders shall be deemed also those shareholders who in compliance with the applicable rules of the Russian Federation regarding the securities have issued to persons exercising their shares rights the relevant instructions (directives) on voting –

in case if such instructions have been duly received the latest two days prior to the date of holding the General meeting of shareholders, either to the date of ending the acceptance of voting ballots (should the subject General meeting of shareholders is held in form of voting in absentia).

In case if agenda of the Company's General meeting of shareholders includes issues that are voted by the various persons, then the respective quorum for taking decisions on such issues is determined separately. Meanwhile, it is understood that the lack of quorum when voting such issues shall not prevent taking decision on issues voted by the other persons whatsoever.

In case of lacking quorum required for holding the General meeting of shareholders, the repeated General meeting with the same agenda shall be held. Similarly, in case of lacking quorum required for holding the extraordinary General meeting of shareholders, the repeated extraordinary General meeting with the same agenda shall be held.

The repeated General meeting of shareholders shall be deemed legally competent (having the quorum) in case if it is attended by shareholders controlling in aggregate at least 30% (thirty percent) of all the Company's outstanding shares.

14.18. The voting in process of holding the General meeting of shareholders shall be performed according to principle "one voting share of Company – one vote" – excluding the case of running cumulative voting in situations specifically provided by the Federal law.

Voting on issues included into the agenda of General meeting of shareholders may be done by means of voting ballots. Voting on issues included into the agenda of General meeting of Company's shareholders holding 50% and more of voting shares and voting on the issues of the agenda of the General meeting of shareholders held in form of voting in absentia shall be done only by means of voting ballots.

Voting by means of voting ballots shall be treated as the receipt by the Company's registrar of the relevant notifications regarding the will expression by persons who are authorized to take part in General meeting of shareholders but not registered in shareholder register of the Company and are issued in compliance with requirements of securities laws of the Russian Federation the relevant voting instructions addressed to persons exercising their shares rights.

Voting ballot shall be handed over against receipt to each person (or his representative) included into the list of persons duly authorized to take part in General meeting of shareholders and registered for participation in General meeting of shareholders, except for cases provided for by this Charter.

When holding General meeting of shareholders in form of voting in absentia and the General meeting of shareholders holding 50% and more of voting shares, the relevant voting ballots shall be forwarded or handed over against receipt to each person who is registered in the Company's shareholder register and is authorized to take part in the General meeting of shareholders the latest 10 (ten) days prior to holding such meeting.

When preparing for the General meeting in the form of a physical meeting, the Board of directors may resolve on forwarding or handing over in advance of ballots for voting to each person entered in the Company's shareholder register and entitled to take part in the General meeting of shareholders the latest 10 (ten) days prior to holding such meeting. In this case, shareholders whose ballots were received not later than two days prior to the General meeting of shareholders will be deemed shareholders who have taken part in such meeting.

Forwarding a ballot for voting shall be done by a registered mail or handed over to each of the above persons against their signatures.

The voting ballot shall contain the following information:

- full firm name of the Company and its domicile;
- form of holding the General meeting of shareholders (holding the meeting either voting in absentia);
- date, place and time of holding the General meeting of shareholders, or, in case of holding the meeting by way of voting in absentia, the date of ending the acceptance of voting ballots;
- wordings of draft resolutions proposed on each issue voted by the given ballots, names of each candidate;
- options for voting on each issue included into the meeting agenda (i.e. 'for', 'against' either 'abstained') and mentioning the fact that voting ballots shall be signed by person

properly authorized to take part in General meeting of shareholders, or his legal representative.

Should the cumulative voting is practiced, the relevant voting ballots shall contain the appropriate instructions and explanations of the essence of such voting mode.

14.19. In case of voting performed with the use of voting ballots, shall be taken into account only the votes taken on such issues that presumes one of the possible voting options only. The voting ballots filled with violation of the requirement above mentioned shall be deemed null and void, and the votes on the issues containing in them shall not be counted.

In case if the voting ballots contain several issues proposed for voting, then the failure to observe the requirement above mentioned in respect of one or several issues does not entail recognizing the subject voting ballot null and void.

According to the results of voting the Counting Commission shall be entitled to prepare the relevant minutes signed by its members or person performing the functions of such Commission. Minutes on voting results shall be prepared the latest 3 (three) working days upon closure of the General meeting of shareholders, or the date of ending the acceptance of voting ballots (should the subject General meeting of shareholders is held in form of voting in absentia).

Upon preparation of minutes on voting results and signing the minutes of the General meeting of shareholders, the relevant voting ballots shall be sealed by Counting Commission and handed over for keeping to the Company's archive.

Minutes of voting results are subject to attachment to minutes of General meeting of the Company's shareholders.

Resolutions adopted by General meeting of shareholders and voting results may be announced in process of the appropriate meeting. They shall be also brought to notice of persons included into the list of persons entitled to take part in General meeting of shareholders (in form of voting results report prepared as per procedures presumed for notices of holding General meeting of shareholders) the latest 4 (four) working days upon closure of the General meeting of shareholders, or the date of ending the acceptance of voting ballots (should the subject General meeting of shareholders is held in form of voting in absentia).

In case if as of the date of determining (fixing) persons entitled to take part in General meeting of shareholders the properly registered in the Company's shareholder register person is represented by the nominal shares holder, then information containing in voting results report shall be presented to such nominal holder in compliance with the relevant rules/laws of securities of the Russian Federation that relates to presentation of information and materials to persons in charge of exercising the securities rights. Minutes of General meeting of shareholders shall be drawn up in two copies the latest 3 (three) working days of closure of the relevant meeting. Both such copies shall be signed by person presiding the General meeting of shareholders and the secretary of such meeting.

The minutes of the General meeting of shareholders shall reflect the following:

- full corporate name and location of the Company;
- type of the General meeting of shareholders (annual and extraordinary);
- form of the General meeting of shareholders (holding the meeting either voting in absentia);
- date of the list of persons entitled to take part in the General meeting of shareholders (date when persons are determined (fixed) who are entitled to take part in the General meeting of shareholders);
- date of the General meeting of shareholders;
- place of the General meeting of shareholders (address at which the meeting was held);
- agenda of the General meeting of shareholders;
- start and end time of the registration of persons entitled to take part in the General meeting of shareholders held in the form of a physical meeting;
- start and end time of the General meeting of shareholders held in the form of a physical meeting, and if the decisions adopted by the General meeting of shareholders and voting results were announced at the General meeting of shareholders, the time should be indicated when votes were started to be calculated;

- mailing address(es) at which filled ballots were forwarding for voting when the general meeting was held in the form of voting in absentia, and also if the General meeting of shareholders was held in the form of the physical meeting, if the voting on issues included in the agenda of the general meeting could have been held by way of forwarding to the Company filled ballots;
- the number of votes which were held by persons included in the list of persons entitled to participate in the General meeting of shareholders, on each item of the agenda of the General meeting of shareholders;
- number of votes per voting shares of the Company given on each item of the agenda of the General meeting of shareholders, as determined subject to clause 4.20 of the Regulations on additional requirements to the procedure for preparing, convening and holding a general meeting of shareholders;
- number of votes held by the persons that took part in the General meeting of shareholders on each item of the agenda of the General meeting of shareholders, indicating if there was a quorum on each such item;
- number of votes given for each variant of the vote ('for', 'against' and 'sustained') on each item of the agenda of the General meeting of shareholders for which there was a quorum;
- information regarding the persons who calculated the votes;
- wordings of the decisions which the General meeting of shareholders adopted on each item of the agenda of the General meeting of shareholders;
- primary aspects of speeches and names of speakers on each issue included into the agenda of General meeting of shareholders held in the form of a physical meeting;
- chairman and secretary of the General meeting of shareholders;
- date when the minutes of the General meeting of shareholders were made.

All resolutions adopted by the General meeting of shareholders and the composition of shareholders attended in course of adoption thereof and forwarding their respective ballots, are subject to the approval by person in charge of keeping the Company's shareholder register and performing the functions of its Counting commission or by notarization.

14.20. In the Company whose voting shares completely belong to sole shareholder, resolutions on issues referred to competence of General meeting of shareholders shall be adopted by such shareholder at his sole discretion and executed in writing. Meanwhile, the provisions of this article determining the procedures and timeframes of preparation, convening and holding the General meeting of shareholders shall not be applicable (apart from the provisions related to timeframes of holding the annual General meeting of shareholders).

## **15. COMPANY'S BOARD OF DIRECTORS**

15.1. Company's Board of directors is exercising general control over the Company's activity, excluding issues referred by this Charter to the competence of General meeting of shareholders.

15.2. To the competence of the Company's Board of directors are referred the issues as follows:

- 1) determining the priority directions of the Company's activity, principles of collection and making use of the Company's assets/property, authorization of the prospect plans of their realization; approval of development strategy for the Company and its respective subsidiaries, exercising control over its implementation and the efficiency assessment; It is understood that in context of its Charter the Company's subsidiaries mean legal entities established in compliance with laws of the Russian Federation in which the Company by virtue of its dominant participation in the equity capital either in compliance with the agreements concluded in between thereof, or the otherwise possess the opportunity to determine decisions taken by such legal entities;
- 2) convening both the annual and extraordinary General meetings of shareholders – excluding cases specifically provided by item 8, article 55 of the Federal law;
- 3) approval of agenda of General meeting of the shareholders;
- 4) determining the date of drawing up the list of persons duly authorized to take part in General meetings of shareholders and the other issues referred to the competence of Board of directors in compliance with provisions containing in article VII of the Federal law



and provisions of article 14 of the Company's Charter pertaining to preparation and holding the General meeting of shareholders;

- 5) determining the price (monetary assessment) of the Company's assets/property, placement price or procedures of its determining, the repurchase price of equity securities inclusive – in cases specifically provided by law on joint stock companies;
- 6) appointment of Corporate secretary of the Company;
- 7) approval of the Company's registrar and conditions of the relevant of agreement concluded therewith; issuance of recommendations to the Company's managerial bodies on problems pertaining to the approval of their registrars;
- 8) taking decisions regarding acquisition of debentures/bonds placed by the Company;
- 9) authorizing report of the outcomes of presentation by the Company's shareholders requests regarding the repurchase of shares belonging thereto (in cases and according to procedures specifically provided by law);
- 10) election of Chief Executive Officer, and an early termination of authorities of the Chief Executive Officer;
- 11) recommendations on the size of remuneration and compensations payable to members of Auditing Commission (in case of formation of Auditing commission);
- 12) determining the size of the Auditor's remuneration;
- 13) issuance of recommendations on size of dividend payable in respect of shares and the procedures of payment thereof;
- 14) approval of the Company's internal documents (apart from the internal documents not referred to competence of the General meeting of shareholders) as well as the other Company's internal documents which approval is specifically referred by the Charter to the competence of executive bodies of the Company;
- 15) taking decisions regarding setting up the Company's affiliates and opening their respective representation offices and their liquidation;
- 16) making use of the Company's reserve fund;
- 17) taking decisions regarding authorization of transaction or subsequent approval of major transactions in cases provided for by the Federal Law;
- 18) approval of the system of motivation, assessment and determining the size of compensations payable to the Chief Executive Officer, approval of the obligatory terms and conditions of the labor contact concluded therewith; approval of appointments and dismissals of executives included into the list of positions approvable by the Board of directors; approval of motivation system and the obligatory terms and conditions of the labor contacts concluded therewith, as well as the reconciliation of the succession pool pertaining thereto;
- 19) making decisions on participation and termination of participation of the Company in other organizations, namely:
  - (a) making decisions on the initial participation of the Company in the authorized capital (joint capital) of another organization, except for decisions on the creation (establishment) by the Company of another organization, in which the share of voting shares (participatory interest in the authorized capital) owned by the Company and/or its Affiliates shall be 100 (one hundred) percent; on reorganization and/or termination of the Company's participation in the authorized capital (joint capital) of the Key Affiliate of the Company;
  - (b) on acquisition or alienation by the Company of shares (participatory shares) in the authorized capital of another organization, as a result of which the share of voting shares (participatory shares) in the authorized capital) owned by the Company and/or its Affiliates from the total number of voting shares (participatory shares) in the authorized capital of such organization exceeds or becomes less than 50 (fifty) percent;
  - (c) issuance of recommendations to the management bodies of the Company's Affiliates on making decisions specified in paragraphs (a) and (b) of sub-clause 19 of clause 15.2 of article 15 of the Charter;

For the purposes of the Charter, the Key Affiliates of the Company mean the Key Affiliates of the Company that are essential for the Company's activities, the list of which is approved by the decision of the Board of Directors.

- 20) approval of granting either the withdrawal or power of attorney authoring the Company's legal representatives to manage the Company's shares/capital stakes, as well as to perform any other actions in respect of shares/capital stakes belonging to the Company;
- 21) supervision of implementation by the Company of its authorities as shareholder or participant to other organizations;
- 22) determining the principles of budgeting system applicable to Company and its subsidiaries, control and assessment of budgeting system efficiency, approval of annual consolidated budget of the Company (the consolidated budget of its capital expense inclusive), entering amendments in the budgets above mentioned;
- 23) determining the investment management system for the Company and its subsidiaries; approval of the Company's or subsidiaries' investment projects amounting in excess of USD 20 000 000 (twenty millions US dollars, or their appropriate Ruble equivalent as per the currency exchange rate stated by Central Bank of the Russian Federation as of the project approval date; issuance of recommendations to the Company's managerial bodies related to the approval of investment projects amounting in excess of USD 20 000 000 (twenty millions US dollars), or their appropriate Ruble equivalent as per the currency exchange rate stated by Central Bank of the Russian Federation as of the project approval date;
- 24) approval of management accounting principles; approval of activity reporting system related to the Company and its subsidiaries; consideration of reports regarding the financial and commercial activity exercised by Company and its subsidiaries; control and assessment of efficiency of such systems;
- 25) approval of internal control procedures applicable to financial and commercial activity exercised by the Company; approval of the risk management system applicable to the Company and its subsidiaries; control and assessment of the internal control and risk management systems;
- 26) making decisions on consent to the Company or the Company's Affiliates to conclude one or more related transactions (before they are concluded) in the amount of more than 300,000,000 (Three hundred million) US dollars (or the equivalent in rubles, calculated at the rate of the Central Bank of the Russian Federation as of the date of approval), except for transactions requiring the consent of the Board of Directors on the grounds specified in sub-clauses 27-31 of clause 15.2 of the Charter, or the decision on the conclusion of which is referred by the provisions of the legislation of the Russian Federation and/or the present Charter to the competence of the General Shareholders Meeting or the Company's executive bodies. The provisions of this sub-clause shall not apply to transactions between the Company, the Company's Affiliates and their related parties;
- 27) taking decisions regarding the consent to carry out one or several interrelated transactions (prior to making thereof) connected with acquisition by Company or its subsidiaries of fixed assets amounting in excess of USD 20 000 000 (twenty millions US dollars), or their appropriate Ruble equivalent as per the currency exchange rate stated by Central Bank of the Russian Federation as of the transaction approval date. It is understood that provisions of the subject sub-item shall not be applicable to transactions concluded in between the Company, its subsidiaries and their respective affiliated persons;
- 28) taking decisions regarding the consent to carry out one or several interrelated transactions (prior to making thereof) connected with (a) acquisition by Company or its subsidiaries of fixed assets amounting in excess of USD 50 000 000 (fifty millions US dollars), or their appropriate Ruble equivalent as per the currency exchange rate stated by Central Bank of the Russian Federation as of the transaction approval date, or (b) with alienation by Company or its subsidiaries of the fixed assets with balance cost in excess of USD 20 000 000 (twenty millions US dollars), or their appropriate Ruble equivalent as per the currency exchange rate stated by Central Bank of the Russian Federation as of the transaction approval date. It is understood that provisions of the subject sub-item shall not be applicable to transactions concluded in between the Company, its subsidiaries and their respective affiliated persons;
- 29) taking decisions regarding the consent to carry out one or several interrelated transactions (prior to making thereof) upon the receipt by Company or its subsidiaries of any financing whatsoever, including credits, loans and issuance of the own debentures/bonds to the amount in excess of US 300 000 000 (three hundred millions) US dollars or their

appropriate Ruble equivalent as per the currency exchange rate stated by Central Bank of the Russian Federation as of the transaction approval date. For the purpose of application of the subject sub-item it is understood that the finance sum shall be determined by way of adding the amount of the primary obligation to the relevant interest amount accrued for the entire transaction validity period upon the extending thereof. The provisions of the subject sub-item shall not be applicable to transactions concluded in between the Company, its subsidiaries and their respective affiliated persons;

- 30) taking decisions regarding the consent to carry out one or several interrelated transactions (prior to making thereof) upon the providing by Company or its subsidiaries of any financing whatsoever, including loans and acquisition of debentures/bonds to the amount in excess of US 100 000 000 (one hundred millions) US dollars or their appropriate Ruble equivalent as per the currency exchange rate stated by Central Bank of the Russian Federation as of the transaction approval date. For the purpose of application of the subject sub-item it is understood that the finance sum shall be determined by way of adding the amount of the primary obligation to the relevant interest amount accrued for the entire transaction validity period upon the extending thereof. The provisions of the subject sub-item shall not be applicable to transactions concluded in between the Company, its subsidiaries and their respective affiliated persons;
- 31) taking decisions regarding the consent to carry out one or several interrelated transactions (prior to making thereof) upon undertaking by Company or its subsidiaries of any collateral obligations (the pledges and collaterals in favor of any third persons inclusive) to the amount in excess of US 100 000 000 (one hundred millions) US dollars or their appropriate Ruble equivalent as per the currency exchange rate stated by Central Bank of the Russian Federation as of the transaction approval date. For the purpose of application of the subject sub-item it is understood that the sum of collateral obligation shall be equal to sum of the primary obligation. The provisions of the subject sub-item shall not be applicable to transactions concluded in between the Company, its subsidiaries and their respective affiliated persons, as well as to any collateral obligations undertaken by entities above mentioned, including the pledges and collaterals in favor of any third persons taken in respect of obligations of the Company, its subsidiaries and their respective affiliated persons;
- 32) taking decisions related to settlement/ reconciliation of any judicial or arbitration proceedings, either the series of interconnected proceedings that are deemed substantial for the Company's activity to the amount in excess of US 20 000 000 (twenty millions) US dollars or their appropriate Ruble equivalent as per the currency exchange rate stated by Central Bank of the Russian Federation as of the transaction approval date;
- 33) taking decisions regarding the consent to carry out one or several interrelated transactions (prior to making thereof) related to implementation of the exclusive rights on results of any intellectual activity either on the means of individualization (brands) by any methods not contradicting to law and essence of such exclusive rights, including by way of its alienation according to the relevant agreement in favor of the other persons (i.e. according to the exclusive right alienation agreement), either by way of vesting the other person with the right to use the appropriate intellectual activity results or the means of individualization within the limits prescribed by law (license agreement);
- 34) approval of information/ social Company's policy, policy of the Company in field of environment-related activity and its policy in field of interrelationship with governmental authorities;
- 35) taking decision regarding forwarding by the Company of voluntary either the obligatory offer of the shares redemption in the other joint stock company in compliance with procedure prescribed by the article 84.8 of the Federal law;
- 36) authorizing the report regarding the results of acquisition of the Company's shares in case of diminishing its equity capital by means of acquisition of part of the Company's shares in purpose of their redemption; authorization of report regarding the results of redemption the Company's shares in case of diminishing its charter capital by means of redemption of the own shares belonging to the Company;
- 37) approval of decision regarding issuance (additional issue) of the Company's equity securities and the relevant prospectus for such securities; approval of decision regarding issuance of the equity securities that are subject to placement in case of reorganization of

the Company in form of splitting, allocation either the transformation thereof; approval of decision regarding issuance of the equity securities that are subject to placement in case of reorganization of the Company in form of merger (in cases specifically provided by laws of the Russian Federation);

- 38) approval of the Company's Provisions of Internal control and audit service and Provisions regarding the salaries payable to personnel of Internal control and audit service; reconciliation of appointment and dismissal of director of Internal control and audit service; approval of the relevant system of motivation, assessment and determining the size or remunerations/compensations payable to the director of Internal control and audit service; approval the obligatory conditions of labor contact concluded therewith;
- 39) setting up the relevant committees and commissions of the Board of directors, determining the number of members of such committees / commissions and their identities; an early termination of authorities of members such committees / commissions and regulation of their respective activity;
- 40) approval of the list of Key Affiliates of the Company
- 41) deciding any other issues specifically provided by law or the present Charter.

In cases when transactions envisaged by sub-items 26 to 31, item 15.2 of this Charter shall be qualified as a major transaction, then to procedures of their approval shall be applicable the appropriate provisions of the Federal law.

Provisions of Section XI "Interest in closing the transaction by the company" of the Federal Law are not applicable to the Company. Such transactions are not related-party transactions for the Company, nor do they require approval by Company's management bodies.

- 15.3. Members of the Company's Board of directors shall be elected by General meeting of shareholders for the term until the next regular annual General meeting of shareholder. In case of the General meeting of shareholders was not held within timeframes prescribed by this Charter, then the relevant authorities of Company's Board of directors shall be subject to termination – excluding the authorities related to preparation, convening and holding the annual General meeting of shareholders.

Persons elected as members of the Company's Board of directors, may be re-electable any number of times.

Members of the Company's Board of directors may be represented only by individuals.

Number of members of Board of directors shall be determined by resolution adopted by General meeting of shareholder; meanwhile is cannot be less than 5 (five).

Election of the members of the Company's Board of directors shall be carried out by cumulative vote. In case of cumulative voting, the number of votes belonging to each shareholder shall be multiplied by number of persons to be elected to the Company's Board of directors, and such shareholder shall be entitled to cast votes thus obtained wholly for one candidate or to distribute them among several candidates. Candidates for which the greatest numbers of votes are cast will be deemed elected to the Company's Board of directors. Candidates who receive the largest number of votes shall be deemed to have been elected to the Company's Board of directors.

The General shareholders meeting may early terminate the powers of all members of the Board of Directors. If the powers of all members of the Board of directors are terminated before their expiration, and an extraordinary General meeting of shareholders has not elected members of the Board of directors in a number sufficient to make quorum for holding a meeting of the Board of directors, established by this Charter, the powers of the Company's Board of directors shall cease, except for the powers for preparation, convocation and holding the General meeting of shareholders.

If the number of the members of the Company's Board of directors becomes less than the number that constitutes a quorum for the holding of a meeting of the Board of directors, established by this Charter, the Company's Board of directors shall resolve to hold an extraordinary General shareholders meeting to elect the new members of the Company's Board of directors. The remaining members of the Company's Board of directors shall be entitled to pass resolutions only on the convocation of such extraordinary General meeting of shareholders.

- 15.4. Chairman of the Company's Board of directors and Deputy Chairman of the Company's Board of directors shall be elected by members of the Company's Board of directors from their number by the majority of votes.

The Company's Board of directors shall be liable in any time to reelect its respective Chairman and/or Deputy Chairman of the Company's Board of directors.

Chairman of the Company's Board of directors shall be arranging its activity, convening meeting of the Company's Board of directors and presiding in course thereof, arranges keeping the relevant minutes, and presiding the General meeting of shareholders (should the otherwise as not specifically provided by this Charter).

In the absence of the Chairman of the Company's Board of directors, his functions shall be performed by the Deputy Chairman of the Company's Board of directors, and in the absence of the Chairman and the Deputy Chairman of the Company's Board of directors – by one of the members of the Board of directors by the decision of the Board of directors adopted by the majority of votes of the total number of the members of the Board of directors.

- 15.5. Meetings of the Company's Board of directors shall be convoked by the Chairman of the Company's Board of directors either on his own initiative, or at the request of a member of the Board of directors, the Company's Audit Commission (in case of formation of Auditing commission) or the Auditor or at the request of the Chief Executive Officer.

While determining the quorum and the results of the voting on the issues on the agenda, an opinion in writing of a member of the Company's Board of directors, who is absent at the meeting of the Company's Board of directors shall be taken into account.

The resolutions of the Board of directors may be adopted by an absentee vote. The procedure for convening and conducting meetings of the Company's Board of directors, and the procedure for making decisions by absentee vote are set forth in the Regulation on the Company's Board of directors.

The quorum for conducting a meeting of the Board of directors shall be determined by the Regulations on the Board of directors and shall not be less than a half of the elected members of the Company's Board of directors, except for the quorum on issues the adoption of which, under the Federal law and Company's Charter, requires unanimous or qualified majority of votes of all members of the Board of directors, excluding the votes of resigned members of the Board of directors.

Resolutions at the meetings of the Company's Board of directors shall be passed by a majority of votes of members of the Company's Board of directors, who are present at the meeting and/or expressed their opinion in writing, unless a greater number of votes for adopting relevant decisions is stipulated by the Federal law, Company's Charter or the Regulations on the Company's Board of directors.

A resolution of the Company's Board of directors voted by an absentee voting shall be considered passed if more than half of the number of the members of the Company's Board of directors who took part in the absentee voting voted in its favor unless a greater number of votes for adopting relevant decisions is stipulated by the Federal law, Company's Charter or the Regulations on the Company's Board of directors.

When resolving matters at the meeting of the Company's Board of directors, each member of the Company's Board of directors shall have one vote.

The transfer of the right to vote by the member of the Company's Board of directors to any other person, including another member of the Company's Board of directors shall not be allowed.

In case of a tie vote of the members of the Company's Board of directors, the Chairman of the Company's Board of directors shall have a casting vote.

- 15.6. The Company may prepare extracts from the minutes of the meetings of the Board of directors containing information on all or some of the decisions taken by the Board of directors. The scope of information included in the respective extract from the minutes of the Board of directors shall be determined proceeding from the purpose of preparing the extract from the minutes of the Board of directors. The abstract from the minutes of the meeting of the Board of directors shall be signed by the Chairman of the Board of directors or the Secretary of the Company's Board of directors.

## **16. COMPANY'S SOLE EXECUTIVE BODY**

- 16.1. All current activities of the Company shall be managed by the Company's sole executive body – the Chief Executive Officer.

The Chief Executive Officer shall be responsible for execution of the decisions adopted by the General meeting of shareholders and the Board of directors.

All matters of managing current operations of the Company, except for the matters referred to the competence of the General meeting of shareholders or the Board of directors shall refer to the Chief Executive Officer.

Chief Executive Officer shall be accountable to the Board of directors and the General meeting of shareholders.

- 16.2. The Chief Executive Officer shall be elected by the Board of directors for an unlimited time period. The Board of directors shall have the right to take a decision concerning early termination of the powers of the Chief Executive Officer.

The Chief Executive Officer shall act on the basis of the Charter.

The Chief Executive Officer shall be responsible for ensuring confidentiality of information constituting a state secret.

The contract between the Company and the Chief Executive Officer shall be signed on behalf of the Company by the Chairman of the Board of directors or other person authorized by the Board of directors.

- 16.3. The Chief Executive Officer acts on behalf of the Company without a power of attorney and performs the following actions on behalf of the Company:

- 1) represents the Company in the relations of the latter with any third parties (individuals and legal entities of any organizational and legal form, state and municipal bodies, local self-government bodies, courts, arbitration and arbitration courts, etc.)
- 2) coordinates the general development strategy and activities of Company's subsidiaries;
- 3) organizes the operational management of the Company's current activities, including:
  - (a) approval of the Company's current business policy within the framework of the Company Strategy (if any) determined by the Board of directors, relating to the Company's key activities: marketing and sales, production, investment and innovation activities, economics and finance, human resources and social programs, and supervision of their implementation;
  - (b) approval of the quarterly programs for production and shipment of the Company's products, including consolidated programs (annual performance benchmarks approved by the Board of directors within the framework of the Company's annual budget), and supervision of their execution;
  - (c) approval of reports on fulfillment of the Programs for production and shipment of products, financial indicators and investment programs of the Company; as well as review of the reports on fulfillment of the programs for production and shipment of products, financial indicators and investment programs of Company's subsidiaries, including consolidated programs;
  - (d) approval of the Company's quarterly profit-and-loss budgets (PLB) and cash flow budgets (CFB) (annual performance benchmarks approved by the Board of directors within the framework of the Company's annual budget), and supervision of their fulfillment;
- 4) approval of production programs for the Company's structural subdivisions;
- 5) makes transactions on behalf of the Company within its competence, taking into account the requirement for their approval by the General Meeting of Shareholders, the Board of Directors in accordance with the requirements of the legislation of the Russian Federation and the Charter;
- 6) makes decisions on participation in other organizations, except for making decisions, which are referred to the competence of the General Shareholders Meeting and/or the Board of Directors;
- 7) issues powers of attorney to represent the Company's interests in its relations with any third parties;
- 8) has the right to sign financial documents;
- 9) opens accounts in banks in the currency of the Russian Federation and foreign currency, manages funds on them;
- 10) makes decisions and issues orders, directives and instructions on operational issues of the Company's activities, mandatory for all employees of the Company;;

- 11) approves the staffing table, accepts (concludes contracts) and dismisses employees of the Company, applies incentives and penalties to the latter in accordance with the procedure established by the legislation of the Russian Federation and the Charter;
  - 12) makes decisions on to send to business trips employees of the Company;
  - 13) organizes accounting and reporting of the Company;
  - 14) approves of a confidential information list, criteria of confidentiality and a procedure for access to the confidential information;
  - 15) makes decisions on other issues related to the administrative and economic activities of the Company;
  - 16) carries out other actions provided for by the Charter, the current legislation of the Russian Federation and the agreement concluded between the Company and the Chief Executive Officer.
- 16.4. The rights and duties of the Chief Executive Officer shall be determined by the legislation and other legal acts of the Russian Federation and the contract concluded with each of them by the Company. The labor contract shall be signed on behalf of the Company by the Chairman of the Board of directors or a person authorized by the Board of directors.
- The Chief Executive Officer may simultaneously be employed by other organizations only with the consent of the Board of directors.
- 16.5. By decision of the General meeting of shareholders, the powers of the Company's sole executive body may be transferred under a contract to a commercial organization (or management organization) or to an individual entrepreneur (or manager). The decision to delegate the powers of the Company's sole executive body to a management company or manager shall be taken by the General meeting of shareholders as proposed by the Board of directors only.
- The Company, having delegated the powers of the sole executive body to the management company or manager, shall exercise civil rights and assume civil obligations through such management company or manager, acting in accordance with federal laws, other regulatory legal acts of the Russian Federation, and the Charter.
- The contract with the manager shall be signed on behalf of the Company by a person authorized by the decision of the General meeting of shareholders.
- 16.6. The Chief Executive Officer and the management company or the manager should act reasonably and in good faith in the Company's interests in exercising their rights and performing their duties.
- The Chief Executive Officer and the management company or the manager shall be obliged to compensate, upon the demand of the Company, its founders (shareholders), acting in the Company's interests, for the damages caused through its fault to the Company.
- The Chief Executive Officer and the management company or the manager shall be responsible, if it is proved that in exercising their rights and performing their duties they fail to act in good faith and with reasonable care, including cases when their actions (inaction) are inconsistent with the normal conditions of the civil turnover or the normal business risk.

## **17. MAJOR TRANSACTIONS**

- 17.1. A major transaction (or several inter-related transactions) falling out of scope of the normal course of business of the Company is:
- the transaction which at the same time is connected with acquisition, alienation or possibility of alienation by the Company, directly or indirectly, of the property (including loan, credit, pledge, suretyship, acquisition of the amount of shares or other issued securities which may be converted into the shares of the public company, which will result in the Company's obligation to forward a mandatory offer under chapter XI.1 of the Federal law), the price or the balance value of which amounts 25% and more of the balance sheet value of the Company's assets, determined on the basis of accounting (financial) statements as at the latest reporting date.
  - providing for the Company's obligation to transfer the property for temporary possession and/or use, or grant to a third party the right to use results of intellectual activity or means of individualization, if their balance value amounts 25% and more of the balance sheet value of the Company's assets, determined on the basis of accounting (financial) statements as at the latest reporting date.

- 17.2. To close a major transaction it is required to obtain the consent of the Board of directors or the General meeting of Company's shareholders in accordance with the Federal law and this article of the Charter.
- 17.3. The decision on the consent or subsequent approval of a major transaction, a subject-matter of which is property with the value of 25 (twenty five) to 50 (fifty) percent of the balance sheet value of the Company's assets, shall be taken unanimously by all members of the Company's Board of directors, upon that the votes of the withdrawn members of the Company's Board of directors are not taken into account.
- 17.4. In the event no unanimity of the Company's Board of directors on the consent or subsequent approval of a major transaction is achieved, the Company's Board of directors may decide to submit the matter of the consent to carry out such major transaction to the General meeting of Company's shareholders for resolution. In that case, a resolution to approve such major transaction shall be passed by the majority of votes of holders of voting shares participating in the General meeting of Company's shareholders.
- 17.5. A resolution on the consent or subsequent approval of a major transaction, the subject matter of which is property, the value of which is more than 50 (fifty) percent of the balance sheet assets of the Company, shall be passed by the General meeting of Company's shareholders by a three quarter majority of holders of voting shares participating therein.
- 17.6. For the General meeting of Company's shareholder to adopt a resolution on the consent to carry out a major transaction, under article 77 of the Federal law the Company's Board of directors shall determine the value of property or rights to the results of intellectual activity which are the subject matter of the major transaction.
- 17.7. The Company's Board of directors will approve the conclusion of the major transaction, which, among other things, should contain information regarding anticipated implications for the Company's operations which may result from the major transaction and feasibility study with respect to the major transaction. Opinion of the major transaction shall be included in the information (materials) to be submitted to the shareholders during the preparation for the General meeting of Company's shareholders, where the consent to carry out or subsequent approval of the major transaction will be considered. If the consent to carry out or subsequent approval of the major transaction falls within the competence of the Company's Board of directors, no opinion should be made and approved, as provided for by this clause of the Charter.
- 17.8. A resolution on the consent to carry out or subsequent approval of a major transaction should indicate:
  - the person(s) that is a party (are the parties) to such a transaction;
  - beneficiary (beneficiaries);
  - its price,
  - subject matter;
  - and other material terms, or the procedure to determine same.

The resolution on the consent to carry out a major transaction may also contain:

- indication to minimal and maximum parameters of the conditions of such transaction (upper threshold of the purchase price of the property or lower threshold of the selling price of the property) and the procedure to determine same;
- a consent to carry out similar transactions;
- alternative conditions of the transaction which require the consent to carry out same;
- a consent to carry out a major transaction, provided several transactions are carried out simultaneously;
- time limits during which the resolution on the consent to carry out the transaction shall be valid (if no such time limits are indicated in the resolution, the consent shall be deemed valid during one year after it is adopted, except for cases when other time limits are conditioned by the essence and conditions of the major transaction to which the consent was given, or circumstances in which the consent was given).



The resolution on the consent to carry out a major transaction may not indicate a party and a beneficiary, if the transaction is made through a public tender, as well as in other cases, if the party and the beneficiary may not be identified by the moment of the consent to carry out same.

A major transaction may be carried out subject to conditions precedent that an approval should be obtained to carry out the transaction, as provided for by this Charter.

17.9. The major transaction completed with violation of the procedure for obtaining the consent to carry out same may be recognized as invalid upon the claim of the Company, member of the Company Board of Director or its shareholder(s) holding in aggregate at least 1% of the Company's voting shares.

17.10. The provisions of the present article of the Charter shall not be applied:

- if all Company's voting shares are held by a single person who is a sole person vested with the powers to discharge the functions of the Company's sole executive body;
- to transactions connected with the placement or provision of service to place and/or arrange for the placement of Company's shares and issued securities which may be converted in the Company's shares (except for conditions for determining and payment of fees to the person(s) that provides services, as provided for by this sub-clause of the Charter);
- to relations arising when ownership title to the property is transferred during reorganization of the Company, including under M&A contracts and contracts of affiliation;
- to transactions which the Company must make under federal laws and/or other regulations of the Russian Federation, settlements under which are carried out at the prices and tariffs set by the federal executive body authorized by the Russian Government;
- to public contracts the Company concludes on the conditions not different from the conditions of other public contracts the Company concludes;
- to transactions to purchase shares and other issued securities convertible into the shares of a public company, which are concluded on the conditions, as set out in the mandatory offer to purchase shares or other issued securities convertible into the shares of a public company;
- to transactions concluded on the same conditions as a preliminary contract, if such a contract contains all information as provided for by clause 17.8 of article 17 of this Charter and consent was obtained to conclude same as provided for by the present article of the Charter.

## **18. COMPANY'S AUDITING COMMISSION**

18.1. The Auditing Commission is not formed in the Company.

## **19. COMPANY'S AUDITOR**

19.1. With a view to verifying and approving the correctness of its annual financial statements, the Company shall annually engage an Auditor not connected with the Company or its shareholders by property-related interests.

19.2. In the cases and in procedure stipulated by the laws and the Company's Charter, an audit of the Company's accounting (financial) reporting shall be carried out upon request of the shareholders, whose aggregate share in the Company's equity capital comprises 10 (Ten) or more percent.

19.3. Based on results of the conducted audit of the Company's financial and economic activities, the Auditor shall draw a conclusion, which should contain:

- acknowledgement of reliability of the data, contained in the reports and other financial documents of the Company;
- information of the facts of violations of the procedure of maintenance of accounting records and the submission of financial statements, established by the legal acts of the Russian Federation, as well as violations of the legal acts of the Russian Federation while carrying out financial and economic activities.

## **20. CONTRIBUTIONS TO COMPANY'S ASSETS**

20.1. Under an agreement with the Company, the shareholders may, for the purpose of financing and supporting the Company's operations, make unremunerable contributions to the

Company's assets either in cash or in any other form, which contributions do not increase the Company's equity capital, nor do they change the nominal value of the shares (hereinafter referred to as the 'contributions to Company's assets').

- 20.2. A contribution to Company's assets may be cash, chose (including certified securities), participatory interest (shares) in authorized (contributed) capital of other business partnerships and entities, state and municipal obligations. Such a contribution may also include exclusive and other intellectual rights and rights under license agreements which are subject to monetary evaluation.
- 20.3. An agreement under which a shareholder makes a contribution to the Company's assets should be preliminary approved by the Company's Board of directors, except for cases when contributions to Company's assets are made as provided for by clause 20.4 of article 20 of the present Charter.
- 20.4. By the resolution of the General meeting of Company's shareholders, all shareholders may be obliged to make contributions to Company's assets.

The resolution of the General meeting of Company's shareholders obliging the shareholders to make contributions to Company's assets shall be adopted unanimously by all Company's shareholders.

The resolution of the General meeting of Company's shareholders obliging the shareholders to make contributions to Company's assets must provide for the procedure and time limits, as well as other conditions on which such contributions to the Company's assets should be made.

Contributions to Company's assets under the provisions of the present Charter should be made pro rata to the shareholder's share in the Company's equity capital.

Contributions to Company's assets under the provisions of the present Charter should be made in cash, unless the resolution of the General meeting of Company's shareholders provide otherwise.

The obligation to make contributions to Company's assets is vested with the persons who were Company's shareholders as at the moment such an obligation was created.

## **21. COMPANY'S NET ASSETS. RESERVE FUND**

- 21.1. The value of the Company's net assets shall be determined according to the data of the accounting in the procedure, established by the federal executive body authorized by the Government of the Russian Federation, and in cases, provided for by the federal law - by the Central Bank of the Russian Federation.
- 21.2. The Company shall be obliged to provide to any interested party access to the information about the value of its net assets in the procedure set forth by the Federal law.
- 21.3. If upon expiration of the second or each subsequent reporting year the value of the Company's net assets proves to be less than its equity capital, the Company's Board of directors in preparation for the General meeting of shareholders shall be obliged to include a section with the description of the Company's net assets into the annual report, containing the following information:
  - indicators showing dynamics of change of the value of net assets and the equity capital of the Company for three last reporting years, and if the Company exists for less than three years, for every completed reporting year;
  - results of analysis of the reasons and factors which, according to the Company's sole executive body, have led to the situation when the Company's net assets value proved to be less than its equity capital;
  - a list of measures to bring the Company's net assets value in line with the size of its equity capital.
- 21.4. If at the end of the second or every subsequent reporting year the value of the Company's net assets is less than authorized capital, the Company shall be obliged to either increase the value of its net assets to the size of its authorized capital, or undertake measures as provided for by article 35 of the Federal law.
- 21.5. The Company shall form a reserve fund in the amount of 5 (Five) percent of its equity capital.

The reserve fund shall be formed at the expense of compulsory annual deductions at a rate of at least 5 (Five) percent of the Company's net profit until the fund reaches the amount established by this item of the present Charter.

The Company's reserve fund shall be designated to cover its losses, as well as to repay the Company's bonds and redeem shares in the absence of other resources. In case of spending the reserve fund, the deductions to the fund shall be renewed until it reaches the established amount.

## **22. KEEPING THE COMPANY'S DOCUMENTATION AND PROVIDING INFORMATION**

22.1. The Company is liable to keep the following documents:

- 1) Foundation Agreement;
- 2) Charter with duly registered amendments and addenda, the decision to establish the Company; the state registration certificate;
- 3) documents confirming the Company's right to the property on its balance sheet;
- 4) internal documents of the Company;
- 5) regulations on the branches or representative offices of the Company;
- 6) annual reports;
- 7) documents of bookkeeping and accounting (financing) reporting;
- 8) minutes of the General meetings of shareholders (decisions of a shareholder owning all voting shares of the Company), minutes of meetings of the Board of directors and the Auditing Commission of the Company (in case of formation of Auditing commission) ;
- 9) voting ballots and proxies (copies of proxies) for participation in the annual General meeting of shareholders;
- 10) reports of appraisers;
- 11) lists of the affiliates of the Company;
- 12) lists of persons having the right to participate in the General meeting of shareholders and having the right to dividends, as well as other lists drawn up by the Company with the purpose of exercising by shareholders of their rights in compliance with requirements of the current legislation;
- 13) opinions of the Company's Auditing Commission (in case of formation of Auditing commission), the Auditor, the state and municipal financial control bodies;
- 14) prospectuses of share issue, quarterly issuer reports and other documents containing information to be published or disclosed by other method in accordance with the current legislation and other federal laws of the Russian Federation;
- 15) notices of conclusion of the shareholders' agreements submitted to the Company, as well as lists of the persons entered into such agreements;
- 16) judicial acts on disputes, connected with foundation, management or participation in the Company;
- 17) other documents stipulated by law, the Company's Charter, internal documents, resolutions of the General meeting of Company's shareholders, Company's Board of directors and other Company's management bodies, as well as documents stipulated by legal acts of the Russian Federation.

22.2. The Company shall keep the documents stipulated by item 22.1 of the present article at the location of its sole executive body according to the procedure and during the time periods established by the Bank of Russia.

22.3. In case of reorganization of the Company or termination of its activities, all documents (managerial and financial and economic documents, personnel records etc.) shall be transferred to a legal entity - successor in accordance with established rules. In case of absence of the successor, permanent records of scientific and historic value and personnel records (orders, personal accounts etc.) shall be transferred for state storage to the archives. The transfer and regulating of the documents shall be carried out by the staff and at the expense of the Company, in accordance with the requirements of the archival authorities.

## **23. REORGANIZATION AND LIQUIDATION OF THE COMPANY**

- 23.1. A reorganization of the Company (merger, accession, division, separation, transformation) may be carried out according to the decision of the shareholders. The reorganization of the Company shall be admitted by way of combination of its different forms stipulated by the Civil Code of the Russian Federation.
- 23.2. In the cases stipulated by the legislation, the Company's reorganization in the form of its division or separation from its structure of one or several legal entities shall be effected by decision of the authorized state bodies or the court decision.
- 23.3. In the cases established by law, the Company's reorganization in the form of the merger, accession, or transformation may be carried out only upon the consent of the authorized state bodies.
- 23.4. The Company shall be considered reorganized, except for the cases of reorganization in the form of accession, from the date of the state registration of legal entities established as a result of reorganization. In case of reorganization of the Company in the form of accession of another company thereto, the Company shall be deemed reorganized from the moment an entry is made in the Uniform State Register of Legal Entities about discontinuation of activities of the accessed legal entity. The state registration of a legal entity being established as a result of the Company's reorganization (the first state registration in case of reorganization of several legal entities) shall be admitted only after expiration of the relevant interval allowed for claims on the decision on reorganization.
- 23.5. Within 3 (three) working days after the date of taking a decision on the Company's reorganization, the Company shall be obliged to notify in writing the authorized state body carrying out the state registration of legal entities about beginning of the procedure of reorganization with indication of the form of reorganization. Where two or more legal entities are involved in the reorganization, such notice of the reorganization shall be sent by the legal entity that was the last to take a decision on the said reorganization. Based on such notice, the authorized state body carrying out the state registration of legal entities shall make an entry in the Uniform State Register of Legal Entities that the legal entities are in the process of reorganization.

The Company under reorganization shall, after making a record of the beginning of the procedure of reorganization in the Uniform Register of Legal Entities, publish two monthly notices of its reorganization in mass media, in which legal entities' state registration details are made available. Where two or more legal entities are involved in the reorganization, a notice of reorganization shall be published on behalf of all legal entities by the legal entity that was the last to take a decision on the said reorganization. The notice of reorganization should meet the requirements set by clauses 6.1 and 6.2 of article 15 of the Federal law.

A responsibility of the reorganized legal entity to notify creditors in writing of its reorganization may be stipulated by the legislation.

The Company's creditor, in case its claim rights arise prior to publication of the first notice of the Company's reorganization, shall have the right to demand through legal proceedings early performance by the debtor of the relevant obligation, and where early performance is not possible, to demand termination of the obligation and reimbursement of the related losses, except for the cases established by the legislation or the agreement of the creditor with the Company.

If, upon demand of the creditor in accordance with article 60 of the RF Civil Code, yearly performance of the obligations or termination of the obligations and reimbursement of losses is not provided to the creditor, the losses are not reimbursed and a sufficient security for performance of the obligations is not offered, then, along with legal entities created as a result of the reorganization, the persons determining actions of the reorganized legal entities, members of its collegial bodies, including a person, authorized to act on behalf of the reorganized legal entity, shall bear joint liability to the creditors, if they make possible by their actions (or inaction) the occurrence of the above consequences for the creditor, and in case of reorganization in the form of separation, the reorganized legal entity along with indicated persons shall bear joint liability to the creditors.

- 23.6. The decision on the Company's reorganization may be recognized as invalid upon demand of the Company's shareholders, as well as other persons not being the Company's shareholders, if such right is provided to them by law.

The persons made in bad faith possible the taking of the decision on reorganization, which is found incompetent by the court, shall be obliged to jointly reimburse losses to the Company's

shareholder, voting against the decision on reorganization or not participating in voting, as well as to the creditors of the reorganized Company. The legal entities, created as a result of the reorganization on the basis of the said decision, shall bear joint liability with the said persons made in bad faith possible the taking of the decision on reorganization.

If the decision on the Company's reorganization is taken by the collegial body, the joint liability shall be imposed on the members of this body voting for taking the relevant decision.

The court, upon demand of the Company's shareholder, which voted against the taking of the decision on the Company's reorganization or not participated in voting on the given issue, may recognize the reorganization invalid in case, if the decision on reorganization were not taken by the shareholders of the reorganized Company, as well as in case of provision of the documents containing knowingly inaccurate information about the reorganization for the state registration of legal entities created by the way of reorganization.

- 23.7. The Company shall be liquidated on the decision of its shareholders or the judicial decision in cases established by law. The liquidation of the Company shall entail its termination without transfer of the rights and obligations to other persons in the procedure of the universal legal succession.
- 23.8. The obligations of the persons, who have taken the decision on the Company's liquidation, the procedure of liquidation, conditions and procedure of settling claims of the creditors of the reorganized Company, conditions and procedure of protection of the rights of the reorganized Company, shall be determined by the Civil Code of the Russian Federation and other laws.

## 24. FINAL PROVISIONS

- 24.1. Unless the otherwise is provided by the legislation of the Russian Federation and the Charter of the Company, any communication, application, request, notice, announcement, proposal or any other document (hereinafter referred as the "Document") addressed to Company or its respective shareholders shall be made in writing and delivered by one of the methods as follows:
- (a) by hand against signature: the document served by hand against signature shall be deemed to be properly received as of the moment of its handing over to addressee against the addressee's signature; or
  - (b) by a registered mail with return receipt requested; or
  - (c) by facsimile transmission either with the use of any other communication and delivery facilities providing fixing the message and its handing over to the addressee.
- 24.2. Applications, notifications, messages, claims or other legally significant information, with which the legislation of the Russian Federation connects civil law consequences for the Company or its shareholders, shall entail for each of them such consequences from the moment of delivery to him or its representative of the relevant message.
- A message shall be deemed delivered and in those cases, when it delivered to the addressee, but, due to circumstances beyond its control, has not been handed over to the addressee or the addressee has not got acquainted with it.
- The present rules shall be applied unless otherwise provided by the legislation of the Russian Federation or the Company's Charter.
- 24.3. If, as a result of modifications made in the legislation of the Russian Federation, separate norms of the present Charter came in collision with such modifications, the given norms shall cease to be in force, and before introduction of the modifications into the present Charter, the Company's management bodies shall be governed by the current legislation of the Russian Federation.
- 24.4. If separate items of this Charter are recognized (in full or in part) as invalid, such recognition shall not entail the invalidity of other provisions of the present Charter and the Charter in general.



Total numbered, bound and sealed 38 pages

CEO of JSC SUEK (signature)

S.A. Solzhenitsyn

November 09, 2021

Official seal: Russian Federation \* Moscow \* Joint Stock Company Siberian Coal Energy Company